



Board Orientation: Attendance, Code of Conduct, and Trainings

12/10/2025

Background

- * 3 New Members
- * New Recording Secretary, Staff Liaison, and City Attorney
- * Recently adopted Bylaws

City Council Policies

- * 3 - Presentations
- * 6 - Appointment
- * 45 - Attendance
- * 51 - Code of Conduct
- * 60 - Ticket & Pass Distribution

CP-45: Attendance

- * Absent without Cause
- * Chair notifies appointing Council Member
- * Council member discusses with Appointee

CP-45: Attendance

- * Not absent without cause if:
 - Illness
 - Unavoidable and Communicated

CP-51: Code of Conduct

- * Conduct in Public Meetings
- * Gifts and Favors
- * Use of Public Resources
- * Positive Workplace Environment

CP-51: General Requirements

- * Work for the **City's** best interest
- * Prepare in advance
- * Fully participate
- * Maintain highest standards of respect, civility, and honesty

CP-51: General Requirements

- * Be respectful of other's time.
- * Submit questions **ahead** of meetings.
- * Self-enforcing Code of Conduct

Required Trainings

- * AB 1234: Ethics
- * SB 1343: Sexual Harassment
- * BCC Orientation Training

Required Trainings

- * Every 2 years
- * All should have completed

AB 1234: Ethics Training

- * Financial Gain
- * Personal Advantages & Perks
- * Key Laws
- * Consequences of Missteps

Financial Gain

- * Bribery
- * Disqualification on Financial Interests
- * Interests in Contracts
- * Helping Prospective Employers
- * Revolving Door

Personal Advantages & Perks

- * No special privileges
- * Promote values of **fairness, responsibility, and trustworthiness**
- * Law is the floor not the ceiling.

Key Laws

- * Loans
- * Gifts
- * Receiving Gratuities or Rewards
- * Personal Use of Public Resources

Consequences of Missteps

- * Criminal Felony or Misdemeanor Prosecutions
- * Substantial Fines
- * Jail Time
- * Disqualification from Office

Next Steps

- * Complete Trainings
- * Watch BCC Orientation Recording
- * Prioritize Meeting Attendance

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Questions?