

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: TERESA STRICKER, CITY ATTORNEY  
SUBJECT: SECOND AMENDMENT TO PROFESSIONAL SERVICES  
AGREEMENT NUMBER F002776 WITH BURKE, WILLIAMS &  
SORENSEN, LLP FOR CONTINUED AS-NEEDED GENERAL  
MUNICIPAL LEGAL SERVICES

AGENDA ACTION: MOTION

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RECOMMENDATION

The City Attorney's Office recommends that the Council, by motion: 1) approve the Second Amendment to Professional Services Agreement Number F002776 with Burke, Williams & Sorensen, LLP, San Francisco, California, increasing compensation by \$45,000, for a total contract amount not to exceed \$145,000, for continued as-needed general municipal legal services; and 2) authorize the City Attorney to execute the agreement. This item will not impact the general fund because services provided under the proposed amendment will be paid for with appropriated funds in current and/or future fiscal year budgets.

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EXECUTIVE SUMMARY

The City entered into Professional Services Agreement Number F002776 (Agreement) with Burke, Williams & Sorensen, LLP effective November 6, 2023, for general municipal legal services as needed to the City Attorney's Office in an amount not to exceed \$75,000. The Agreement was further amended in July 2025, to increase compensation in the amount of \$25,000 for a total contract amount of \$100,000. The City Attorney's Office is bringing this motion forward to further amend and increase compensation under the Agreement for an additional \$45,000 for continued as-needed legal services.

GOAL

This item relates to City core services.

BACKGROUND/PRIOR COUNCIL REVIEW

Not applicable.

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ANALYSIS

The City Attorney's Office recommends that Council approve a Second Amendment to the Professional Services Agreement Number F002776 in an amount of \$45,000 to allow for continued as-needed general municipal legal services, for a total contract amount not to exceed \$145,000.

FISCAL IMPACT

This item has no impact on FY 2025-2026 budget. Services provided under the proposed amendment will be paid for with appropriated funds in current and future fiscal year budgets within the City Attorney's Office.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Second Amendment to Professional Services Agreement F002776

PRESENTER(S)

Teresa Stricker, City Attorney