City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

Board of Public Utilities
Regular Meeting Minutes - Draft

Thursday, October 16, 2025 **1:30 PM**

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:30 p.m.

Present 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, Board Member J. Matthew Mullan, and Board Member Glen Wright

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 October 2, 2025 - Regular Meeting Minutes - Draft

Director Burke shared there is a typo regarding the appropriation put forward from Congressman Huffman. It should read $2.3 million dollars not $2.3 dollars.

The October 2, 2025 Regular Meeting Minutes were approved as amended.

6. STAFF BRIEFINGS

6.1 ANNUAL WATER LOSS OVERVIEW

Staff will update the Board on the state mandated annual water loss audit, including background on the process, a review of trends, and an overview on how the department actively tracks and manages water losses. The Board may discuss this item and give direction to staff.

Teresa Gudino, Sustainability Representative, presented and answered Board Member questions.

7. CONSENT ITEMS

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Mullan, to approve Consent Items 7.1 through 7.3.

The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt, Board Member Mullan and Board Member Wright

7.1 MOTION - APPROVAL OF A SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MONTROSE AIR QUALITY, LLC

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the Second Amendment to Professional Services Agreement (PSA) F002411 with Montrose Air Quality Services, LLC (Montrose) to provide routine and non-routine emission monitoring for compliance with Bay Area Air Quality District permit requirements, extending the contract through 2027 and adding compensation in the amount of $300,000 for a total amount not to exceed $565,000.

This Consent - Motion was approved.

7.2 RESOLUTION - APPROVAL OF SOLE SOURCE CONTRACT SPECIFICATIONS FOR VARIOUS ELECTRICAL, MECHANICAL, AND GENERATOR EQUIPMENT AND SERVICES FOR THE COUNTRY MANOR SEWER LIFT STATION 10 REPLACEMENT AND SPRING LAKE SEWER LIFT STATION 16 GENERATOR IMPROVEMENTS PROJECT, CONTRACT NO. C02387

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by resolution, find that the various electrical, mechanical, and generator equipment and services for the Country Manor Sewer Lift Station 10 Replacement and Spring Lake Sewer Lift Station 16

Generator Improvements project, contract no. C02387 shall be designated by specific brand or trade name in the contract specifications in order to match other products or equipment in use in existing Water Department facilities.

This Consent - Resolution was approved.

7.3 MOTION - APPROVAL OF FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT - ENGINEERING SERVICES FOR BACKUP GENERATORS - WATER AND WASTEWATER FACILITIES PROJECT

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, (1) approve the fifth amendment to Professional Services Agreement No. F002153 with Brelje & Race Consulting Engineers, to provide engineering services during construction for the Backup Generators - Water and Wastewater Facilities project, increasing the contract amount by $49,860, for a total authorized amount of $1,400,110; and (2) with this approval, ratify the third amendment to Agreement No. F002153 and confirm the Board of Public Utilities' intent in approving the third amendment.

This Consent - Motion was approved.

8. REPORT ITEMS

None.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

12. SUBCOMMITTEE REPORTS

None.

13. BOARD MEMBER REPORTS

Board Member DeWitt shared that there will be a community creek cleanup in Roseland on Saturday, October 25, 2025 at 10:00 a.m.

14. DIRECTORS REPORTS

Assistant City Manager Nutt reported on the CalPine Geyser's 65th Anniversary celebration.

Director Burke reported: Team Ghilotti removed the confer dam in Colgan Creek on Saturday prior to the rain. In-stream work was completed for our Phase 3 restoration, and the contractor will continue working on the gravel roads, concrete pathway, and site stabilization outside the creek area as weather allows. And then the Laguna Foundation will begin planting the entire site this winter/spring.

Greg Dwyer, Associate Civil Engineer, Transportation and Public Works, answered Board Member questions on Phase 3 Colgan Creek restoration project.

15. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 1:57 p.m.