



community
advisory board

City of Santa Rosa

Received
June 17, 2023
Madeleine Brown

Community Advisory Board
Community Improvement Grant
2023 Application Form

Project Name: <u>Sequoia Gardens Community Garden</u>	Requested Grant Amount: \$ <u>2500</u>
Project Physical Address: <u>433 Fulton Rd (3 lots) Santa Rosa, Ca. 95401</u>	Other Funding Sources: \$ <u>7252</u>
	TOTAL Project Cost: \$ <u>10,152</u>
Nearest cross street: <u>College</u>	Group or organization: <u>Sequoia Gardens Mobile Home Park Owners Association</u>
	How did you hear about the Grant Program? <u>Word of Mouth</u>
What is your CAB area? (Check one) <input checked="" type="checkbox"/> Northwest <input type="checkbox"/> Northeast <input type="checkbox"/> Southwest <input type="checkbox"/> Southeast <input type="checkbox"/> Core <input type="checkbox"/> Citywide	
Not sure? Click here: http://srcity.org/DocumentCenter/Home/View/14754	
Property Owner (see page 3 for all requirements): <u>Santa Barbara Property Group</u> <small>Name - Property Owner</small> <u>Carol Parnass - on-site Manager</u>	
Contact Person responsible for Grant Application <u>Teresa Franklin</u> <small>Name - Contact Person</small>	<u>tfranklin@Sonic.net</u> <u>707-484-8342</u>
<u>45 Sequoia Circle</u> <small>Address</small>	<u>Santa Rosa, Ca</u> <u>95401</u> <small>City</small> <small>Zip</small>

GRANT SCOPE: This Application Packet describes the intended use of the requested Grant funds to complete the Project identified above and the elements listed in the Project Budget. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this Application Packet, including required attachments, is accurate.

Print Name Teresa Franklin
Title SGMHP Resident
+ Community Garden Committee member

Signature Teresa Franklin
Date 6/10/23



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Community Improvement Grant
Project Budget and Matching Funds

PROJECT NAME:

Sequoia Gardens Mobile Home Park
Community Garden

Cost Estimate: List all features, amenities, supplies and plans (Add or delete rows as needed)

Cost Estimate	Requested Funds	Match
Salaries/Wages (In-kind only)		
Resident Volunteers: 15 hrs @ \$22.14 x 15 people	N/A	4982
Contracted Services		
Drip Irrigation Design	—	400
Materials/Supplies		
4 shovels, 4 rakes, 4 hoes, 2 wheelbarrows	420	210
Metal benches x 2	220	110
Drip Irrigation Pipe, timers, emitters, fittings, etc	400	150
Wood Chips, Soil Amendments, Compost - 4 yds ³	460	230
2x2x6 metal troughs x 4	716	—
Garden fencing + fixtures	197	75
Printing/Reproduction		
Vegetables, Plants, seeds, starts	487	350
Rentals	TL	2900
Other		
Total Requested Grant Amount	A. 2500	
Total Matching Funds		B. 6507
Total Project Cost (A+B)	\$	9407

Other Funding Sources:

Funding Sources	Date Committed	Amount
Gary Brady Painting	3/15/23	500
Gloria Gilbert	3/15/23	200
Richard Franco	3/15/23	45
Total		745

SEQUOIA GARDENS HOA: COMMUNITY GARDENS COMMITTEE

May 8, 2023

Dear Carol Barnas,

As you know ,we've established community gardens on several lots at SGMHP. These provide social and nutritional support to our community and the gardens are enthusiastically supported. Our project thus far is funded by generous support from residents and will remain cost neutral to management. Your ongoing consent and support is valued and appreciated.

The City Of Santa Rosa's Community Improvement Advisory Board (<https://www.srcity.org/2444/Community-Improvement-Grants>) is offering grant monies to groups like ours to enhance the lives of city residents. Enclosed please find our application proposal.

As onsite manager for our community ,we respectfully request your consent to proceed as part of our eligibility with the grant application process. A signed copy of this letter is requested.

Thank you in advance for your full consideration.

Best Regards,

The Community Gardens Committee of Sequoia Gardens MHP

CC: SGMOA

Carol L Barnas _____ Date 6-12-23

Carol Barnas , Sequoia Gardens Mobile Home Park Onsite Manager

Sequoia Gardens Mobile Home Park is a 55 and older community with 191 housing units located at the confluence of Santa Rosa and Piner Creeks on Fulton Rd. Some residents are elderly, living on fixed incomes and have mobility or transportation impediments that contribute to isolation and food insecurity.

Additionally, we have many able, active, resourceful neighbours who enjoy serving our community and love to garden. We envision a thriving, productive community garden cared for by neighbours contributing wholesome food sources for park residents. Our community garden spaces are accessible individual lot areas located around the park where we endeavour to enhance community relationships and support resident nutrition through access to exercise, relationships and fresh produce grown in our community garden spaces.

We estimate our gardens will initially benefit 50 households and impact the entire park with uplift and engaging community relationships. We intend to share our learning, best practices and resources with any neighbours desiring to expand garden spaces in a like manner in their cue de sacs.

The proposed community garden was presented at our May 2023 HOA board meeting that included interested resident participation. The matter was discussed openly and was enthusiastically approved. The minutes are distributed in our monthly park newsletter and accessible to all park residents. No park Managers objected and onsite management voiced support.

We begin with a sub committee of the HOA, whose charge is expressly to support the community garden project. The committee members serve a two year + rotation starting with 15 volunteers and three garden lot spaces secured. Committee roles include a rotating chair/lead, secretary and treasurer. The committee is responsible for planning, implementation, budgeting, communications, garden labor and volunteer coordination. Our intention is to use collaborative decision making with all active participants. Major decisions will be presented at the HOA monthly (all inclusive) meeting prior to taking action.

Individual residents have donated a portion of their lot space for the gardens and water is master metered. All garden areas are easily accessed via a common walking path with planned seating available. Food will be grown and harvested by volunteer gardeners and shared with community members. Neighbours tend the soil, maintain the garden, grow plant starts, socialise, harvest, distribute food, serve on a committee or simply receive the bounty and enjoy the beauty.

A common area inside the club house adjacent to the kitchen can be used for produce distribution. All garden activity notifications for residents will occur through our park email distribution lists, private community Facebook page, the Quail Call monthly news magazine, word of mouth and posting on our community bulletin

board. We encourage and welcome any park resident to participate at a level that is suitable to them.

Ongoing maintenance will consist of weeding, soil amendments, small minor repairs , planting , seasonal garden upkeep, tool and safety supply maintenance. Committee members with resident volunteers will manage these needs.

Our community garden will serve as a model for sustainability using locally sourced and recycled materials, compost, timed drip irrigation, mulching, minimal/no till, reduced fossil fuel emissions by providing at home access to fresh produce and hand tool use. We foresee increased education and resources for the community such as battery and e-waste recycling, composting, food waste reduction , small scale solar use for garden appliances such as drip irrigation or fountains, water conservation, Santa Rosa Creek clean up and protection, a tool library and more.

The well being , security and safety of our residents is priority number one! All county health and safety protocols will be followed and enforced with necessary supplies provided. Liability waivers relieving management, property owner groups, the Garden Committee and HOA will be required prior to any participation. Additionally, community education and agreements shall be secured in writing regarding safe lifting, mobility needs, tool use, decision making, privacy, shared resources and the like.

Utilising numerous online and local community garden and supply resources we researched costs and anticipated needs. We pooled our collective experience to determine an evidence based estimate of costs and ongoing expenses. Pledges of money, seeds, soil amendments, materials, labor, tools, time , transportation, fuel and expertise have been received from numerous enthusiastic neighbours. Below is a list of resources we used to inform our process:

Daily Acts
Harmony Farm Supply
Imwalle Gardens
Petaluma Bounty
Community Garden Network of Sonoma County
City of Santa Rosa Community Engagement
iGrow Sonoma
American Community Garden Association
Community Tool Box
Picketts Nursery
H & M Landscape Supply



Gloria
Gilbert
and
Gary
Brady

Community garden Founders *Lot #81*



Lot #80



Lot # 123

383



Lot # 123