



City of Santa Rosa

Old Chamber Building
Conference Room
637 First Street
Santa Rosa CA 95404

Board of Building Regulations Appeals Regular Meeting Minutes - Draft

Wednesday, October 15, 2025

4:00 PM

1. CALL TO ORDER AND ROLL CALL

Chair Cooper called the meeting to order at 4:00 p.m.

Present 4 - Chair David Cooper, Vice Chair Craig Lawson, Board Member John Gordon, and Board Member Eric Miller

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. APPROVAL OF MINUTES

3.1 Draft Minutes - January 15, 2025

Approved as submitted.

There were no public comments.

4. PUBLIC COMMENTS

There were no public comments.

5. APPEAL HEARINGS

5.1 RESPONSE TO AN APPEAL OF AN ADMINISTRATIVE NOTICE AND ORDER TO VACATE FOR PROPERTY LOCATED AT 801 TUPPER ST #806, SANTA ROSA, CA 95404, APN 009-202-048.

PRESENTED BY: Cassidy Anderson, Senior Code Enforcement Officer

RECOMMENDATION: The City of Santa Rosa respectfully recommends that the Board of Building Regulations Appeals, upon reviewing this staff report and considering all relevant testimony and evidence presented during the Appeal Hearing, deny the appeal of tendered by Sally Steinhart and uphold staff's issuance of a Notice and Order to Vacate.

Senior Code Enforcement Office, Cassidy Anderson, presented.

Board members had no comments or questions to Staff.

Appellant presented.

Board members asked final questions to Staff.

There were no public comments.

Appellant gave final comments.

A motion was made by Vice Chair Lawson, seconded by Board Member Gordon, to deny the appeal of tendered by Sally Steinhart and uphold staff's issuance of a Notice and Order to Vacate: The motion carried by the following vote:

Yes: 4 - Chair Cooper, Vice Chair Lawson, Board Member Gordon and Board Member Miller

6. ADJOURNMENT

Chair Cooper adjourned the meeting at 5:05 p.m.