

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER  
FINANCE DEPARTMENT  
SUBJECT: APPROVAL OF AMENDMENT TO BLANKET PURCHASE  
ORDER 166742 WITH DAY MANAGEMENT CORPORATION,  
DBA DAY WIRELESS SYSTEMS, FOR MAINTENANCE, REPAIR,  
AND INSPECTION SERVICES FOR EXISTING  
COMMUNICATIONS EQUIPMENT

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve an amendment to Blanket Purchase Order Number 166742 with Day Management Corporation (DBA) Day Wireless Systems, Milwaukie, Oregon, for the maintenance, repair, and inspection services for existing communications equipment, to extend the term for one year with a 3% unit price increase, and increase compensation in the amount of \$123,000 for a total not to exceed amount of \$267,150.

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EXECUTIVE SUMMARY

This Blanket Purchase Order provides maintenance, repair, and inspection services for existing City-wide fixed and mobile radios and supporting communications equipment.

BACKGROUND

On April 6, 2022, the City Manager awarded Blanket Purchase Order Number 166742 utilizing the Houston-Galveston Area Council (H-GAC) Cooperative Agreement (Contract Number RA05-21) pricing with Motorola Solutions, Inc. to provide maintenance, repair, and inspection services of Citywide fixed and mobile radios and supporting communications equipment, for a total amount not to exceed \$99,000. Day Management Corporation (DBA) Day Wireless is recognized by Motorola and contracted as the preferred provider for Motorola in our region for these services.

Services provided include but are not limited to radio repairs and maintenance for various City departments, including Police, Fire, Transit, and Water Departments.

AMENDMENT TO BPO 166742  
DAY MANAGEMENT CORPORATION (DBA) DAY WIRELESS SYSTEMS  
PAGE 2 OF 3

There are provisions for both emergency and non-emergency situations to ensure citywide communications.

PRIOR CITY COUNCIL REVIEW

On January 24, 2023, the City Council, by Resolution, approved an Amendment to Blanket Purchase Order (BPO) Number 166742 to add funds and increase compensation.

ANALYSIS

On April 6, 2022, the City Manager awarded Blanket Purchase Order Number 166742 utilizing the Houston-Galveston Area Council (H-GAC) Cooperative Agreement (Contract Number RA05-21) pricing in the not to exceed amount of \$99,000.

See the Agreement history below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	April 6, 2022	Blanket Purchase Order	\$99,000	City Manager
First Amendment	January 24, 2023	Add funds and increase compensation	\$45,150	City Council
<b>Second Amendment</b>	<b>Pending</b>	<b>Extend term one year and increase compensation</b>	<b>\$123,000</b>	<b>City Council</b>
<b>Total Cumulative Contract Value Pending</b>			<b>\$267,150</b>	

On May 23, 2023, Day Management Corporation (DBA) Day Wireless Systems, submitted a one-year extension proposal with a 3% increase in unit price. Day Management Corporation (DBA) Day Wireless Systems, justified the cost increase due to increases in parts, labor, and travel expenses.

City staff deems the proposal for a one-year extension to be fair and reasonable

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. Funds for this expense are included in the Fiscal Year 2023-24 adopted budget within the

departments that utilize the service as a regular operating expenditure and are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Attachment 1 – Cost Proposal
- Resolution

PRESENTER

Brandalyn Tramel, Purchasing Agent