



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, May 15, 2025

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:31 p.m.

Present 5 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

Absent 2 - Vice Chair William Arnone Jr., and Board Member J. Matthew Mullan

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Badenfort stated she was absent from the April 3, 2025 meeting.

Board Member DeWitt stated he was absent from the April 3, 2025 and April 17, 2025 meetings.

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 April 3, 2025 - Regular Meeting Minutes - Draft

The April 3, 2025 Regular Meeting Minutes were approved as submitted.

5.2 April 17, 2025 - Regular Meeting Minutes - Draft

The April 17, 2025 Regular Meeting Minutes were approved as submitted.

6. STAFF BRIEFINGS

6.1 2025 LAGUNA ENVIRONMENTAL LABORATORY UPDATE

The Laguna Environmental Laboratory is a part of Santa Rosa Water's subregional wastewater treatment system and is staffed daily providing services to multiple City departments. The team of 14 includes laboratory aides, laboratory analysts, a programmer, and laboratory management. Changes in regulations as adopted by California Environmental Laboratory Accreditation Program required overhauling the technical program and quality systems for the Laboratory by January 1, 2024. Throughout 2024 the Laguna Environmental Laboratory has been working to implement and assess effectiveness of the new Quality Management System including the continual updating of Standard Operating Procedures and increased traceability for support equipment, instrumentation, and reagents. The Board may discuss this item and give direction to staff.

Robert Wilson, Laboratory Supervisor, presented and answered Board Member questions.

6.2 2024 REGIONAL WATER REUSE SYSTEM ANNUAL COMPLIANCE UPDATE

Staff will provide an overview of the Regional Water Reuse System's applicable regulations, highlight permit requirements, and summarize compliance during 2024. The Board may discuss this item and provide direction to staff.

Heather Johnson, Environmental Services Officer, presented and answered Board Member questions.

6.3 CELEBRATING PUBLIC WORKS WEEK

Staff will share this year's plans for celebrating National Public Works Week: May 18-24, 2025. The City of Santa Rosa will be honoring our public works professionals by receiving a proclamation at City Council on Tuesday, May 13, and hosting the 5th Annual CityWorks festival on May 21 at Santa Rosa's Wednesday Night Market in Courthouse Square. The Board may discuss this item and provide direction to staff.

Bryce Aston, Community Outreach Specialist, presented.

6.4 SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY

AQUIFER STORAGE AND RECOVERY PILOT STUDY

Staff will provide information regarding a proposed grant funded Aquifer Storage and Recovery pilot study in partnership with the Santa Rosa Plain Groundwater Sustainability Agency. Utilizing Santa Rosa Water's existing Martha Way Test Well, the project would investigate and demonstrate the hydraulic response of small-scale direct aquifer storage and recovery operations. The Board may discuss this item and provide direction to staff.

Claire Nordlie, Senior Water Resources Planner, presented and answered Board Member questions.

7. CONSENT ITEMS

A motion was made by Board Member Wright, seconded by Board Member Badenfort, to approve Consent Items 7.1 through 7.6.

The motion carried by the following vote:

Yes: 5 - Chair Galvin III, Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

Absent: 2 - Vice Chair Arnone Jr. and Board Member Mullan

7.1 RESOLUTION - AUTHORIZATION FOR THE DEPUTY DIRECTOR WATER RESOURCES TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, nominate Peter Martin as a member of the Association of California Water Agencies (ACWA) Region 1 Board for the 2026-2027 term.

This Consent - Resolution was approved.

7.2 MOTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR PURCHASE ORDER TO TW ASSOCIATES, INC. DBA MISWATER OF FOOTHILL RANCH, CALIFORNIA, FOR ANDRITZ AQUA SCREEN MAINTENANCE, PARTS AND SPECIALTY SERVICE

RECOMMENDATION: It is recommended by Santa Rosa Water that the

Board of Public Utilities, by motion, waive the competitive process and authorize the Purchasing Agent to issue a sole source Blanket Purchase Order (BPO), with any nonstandard terms to be negotiated by the City, for furnishing parts and specialty service as necessary to complete routine maintenance for two Andritz Aqua-screen fine screens, to TW Associates, Inc. dba MISCOwater, Foothill Ranch, California, in an amount not to exceed \$756,112.00.

This Consent - Motion was approved.

7.3 MOTION - APPROVAL - WAIVER OF COMPETITIVE BID AND ISSUANCE OF A PURCHASE ORDER TO BAILEY VALVE, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, authorize the waiver of competitive bid and issuance of a Purchase Order, with any nonstandard terms to be negotiated by the City, for the purchase of one new 12-inch Bailey Model B5 Electrical Motor Operated (EMO) pressure relief valve (PRV) and the modification of three (3) 12-inch Bailey Model B5 Mechanically Operated PRVs to Electrical Motor Operated (EMO) PRVs to Bailey Valve, Inc., Fresno, California in an amount not to exceed \$360,000.00.

This Consent - Motion was approved.

7.4 MOTION - APPROVAL - THIRD AMENDMENT TO BLANKET PURCHASE ORDER 166906 FOR ONE YEAR EXTENSION AND INCREASED COMPENSATION FOR FERRIC CHLORIDE DELIVERY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Third Amendment to Blanket Purchase Order (BPO) 166906 with Texas Pencco, Inc., Sealy, Texas, for ferric chloride delivery to extend the BPO for a one-year period with no increase in unit price and to increase compensation in the amount of \$300,000.00 for a not to exceed cumulative value of \$1,672,082.99.

This Consent - Motion was approved.

7.5 MOTION - APPROVAL OF FOURTH AMENDMENT TO BLANKET PURCHASE ORDER 165392 - INCREASE COMPENSATION FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Fourth Amendment to Blanket Purchase Order (BPO) 165392 to increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$300,000 for a total cumulative amount not to exceed \$4,400,000.

This Consent - Motion was approved.

**7.6 MOTION - PROJECT WORK ORDER NO. A010139-2016-33
APPROVAL - ENGINEERING DESIGN SERVICES FOR THE MCMINN
AVE AND HUGHES AVE SEWER, WATER, AND STORM DRAIN
IMPROVEMENTS PROJECT**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works (TPW) Department that the Board of Public Utilities (Board), by motion, approve Project Work Order No. A010139-2016-33 under the Master Professional Services Agreement with Coastland DCCM, of Santa Rosa, California, to provide Professional Engineering Design Services for the McMinn Ave and Hughes Ave Sewer, Water, and Storm Drain Improvements project in an amount not to exceed \$627,317.00.

This Consent - Motion was approved.

8. REPORT ITEMS

**8.1 REPORT - WAIVER OF COMPETITIVE BIDDING AND
PROFESSIONAL SERVICE AGREEMENT WITH TIV BRANDING**

BACKGROUND: The City of Santa Rosa Storm Water and Creeks team seeks a Waiver of Competitive Bid and a Professional Service Agreement (PSA) with TIV Branding for the development and implementation of strategic campaigns for compliance with the outreach objectives set forth in the National Pollutant Discharge Elimination System (NPDES) Permit (Order No. R1-2015-0030). The PSA will facilitate the expansion of existing programs developed over the last seven years, and the development of new programs and campaigns for collateral material, multicultural outreach, community outreach, and more. Building on an existing relationship with TIV will leverage work completed to date, help maintain brand consistency, and ensure

efficiency during the rollout of new initiatives required for citywide compliance such as statewide trash amendments and pollutant total maximum daily loads (TMDLs).

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, (1) waive competitive bidding for a Professional Service Agreement (PSA) for public outreach services and (2) authorize the award of the PSA to TIV Branding in an amount not to exceed \$105,000.

Nick Sudano, Senior Environmental Specialist, presented and answered Board Member questions.

A motion was made by Board Member Wright, seconded by Board Member Bartholow, to approve (1) waive competitive bidding for a Professional Service Agreement (PSA) for public outreach services and (2) authorize the award of the PSA to TIV Branding in an amount not to exceed \$105,000.

The motion carried by the following vote:

Yes: 5 - Chair Galvin III, Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

Absent: 2 - Vice Chair Arnone Jr. and Board Member Mullan

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

Items 11.1 through 11.5 were provided for informational purposes.

Board Member DeWitt asked for Director Burke to keep the Board updated on Item 11.1.

- 11.1** CITY OF SANTA ROSA RISK ASSESSMENT FOR PFOA AND PFOS - Provided for information.
- 11.2** SB 454 (MCNERNEY) SUPPORT - Provided for information.
- 11.3** SB 601 (ALLEN) OPPOSITION - Provided for information.

11.4 AB 60 (PAPAN) SUPPORT - Provided for information.

11.5 AB 532 (RANSOM) SUPPORT - Provided for information.

12. SUBCOMMITTEE REPORTS

None.

13. BOARD MEMBER REPORTS

None.

14. DIRECTORS REPORTS

Acting Director Schiavone reported: To celebrate Earth Day, on April 22, 80 individuals participated in the Every Piece Inspires Change (EPIC) cleanup event in Roseland. This event included elected officials, community members, businesses, and city staff. The community's efforts resulted in a total of 975 pounds of sediment removed from the gutter and a total of 325 pounds of trash collected and prevented from being conveyed into our storm drains and creeks from the $\frac{3}{4}$ mile pilot area on Sebastopol Road.

With a heavy heart we announce the loss of Dana Wilson. Dana joined the IT team in May 2016. During the 2017 Tubbs fire, Dana was instrumental in the emergency operations center. She will be greatly missed.

15. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:23 p.m. in honor of employee Dana Wilson. The next Board of Public Utilities is scheduled for June 5, 2025 at 1:30 p.m.