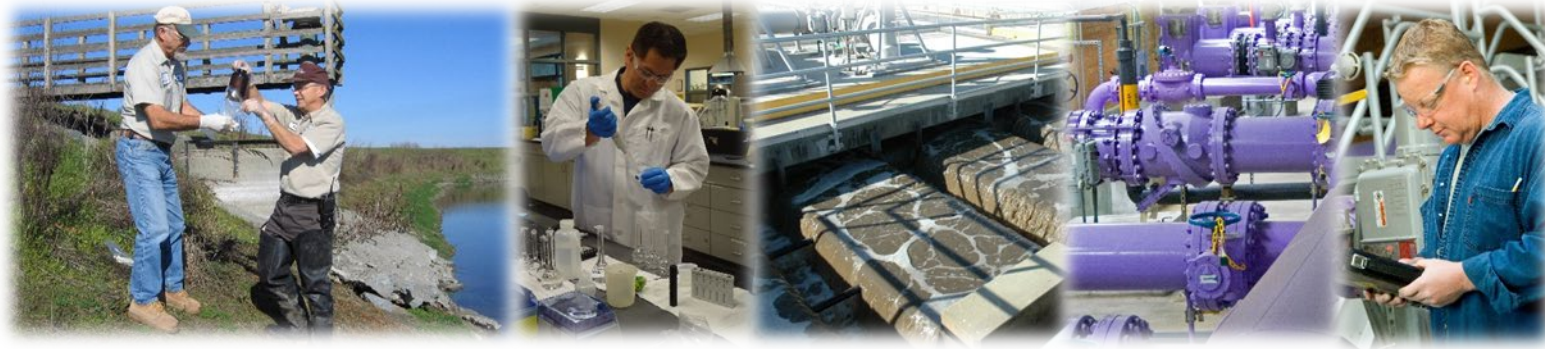


# Regional Technical Advisory Committee Meeting



April 4, 2024

Nick Harvey

Acting Deputy Director - Administration

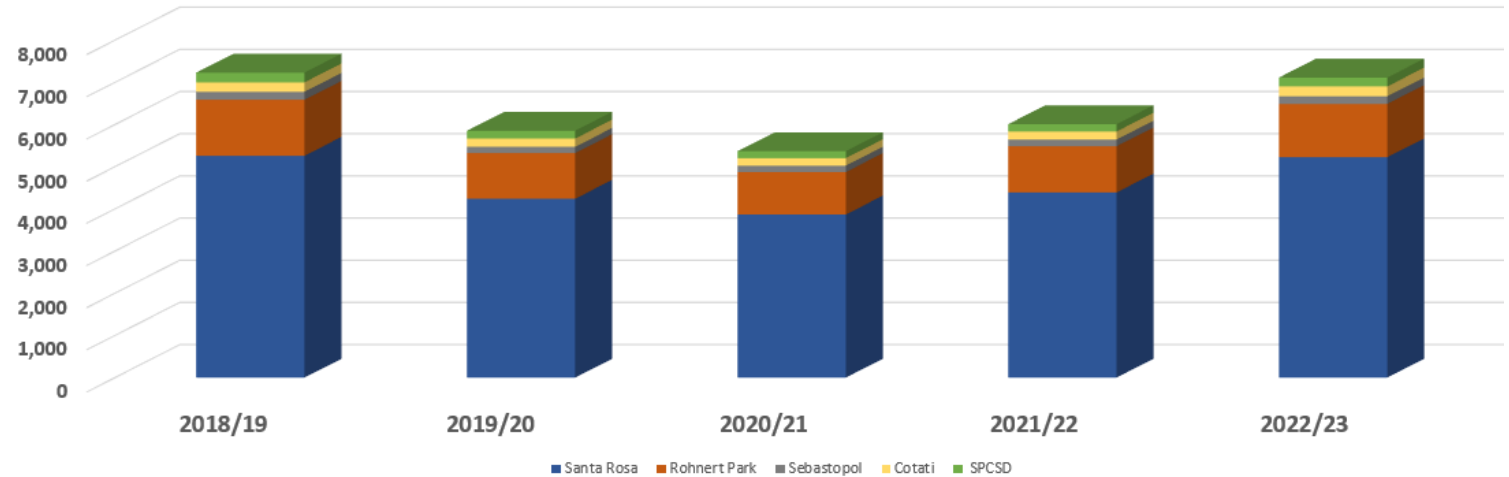
# Overview

- Flows
- Expenditures
- Revenues
- Allocation
- Budget Schedule
- Recommendation



# Annual Flow

(In Million Gallons)



Actual Annual Flows	2018/19	2019/20	2020/21	2021/22	2022/23	2022/23 Percentage
Santa Rosa	5,259.45	4,240.24	3,867.02	4,388.95	5,225.50	73.46%
Rohnert Park	1,327.10	1,083.91	1,006.29	1,095.25	1,263.07	17.76%
Sebastopol	187.91	147.05	151.42	158.75	180.68	2.54%
Cotati	225.04	196.87	177.04	190.73	233.60	3.28%
SPCSD	230.58	183.63	166.31	175.00	210.21	2.96%
	7,230.08	5,851.70	5,368.08	6,008.68	7,113.06	100.00%

# O&M Expenditure Request

Expenditure Object	2023-24 Total Request	2024-25 Total Request	Change	%
<b>1631 - Regional Operations</b>				
Operations and Maintenance Projects	\$3,429,304	\$2,850,000	(\$579,304)	-16.9
Salaries	\$10,808,995	\$11,699,319	\$890,324	8.2
Benefits	\$7,201,491	\$7,631,691	\$430,200	6.0
Professional Services	\$4,003,125	\$4,595,634	\$592,509	14.8
Misc - Training, Leases, Equip Rent, etc.	\$856,914	\$833,630	(\$23,284)	-2.7
Vehicle Replacement and Maintenance	\$1,336,329	\$1,460,941	\$124,612	9.3
Utilities	\$5,701,249	\$6,822,229	\$1,120,980	19.7
Operational Supplies	\$4,294,781	\$4,624,335	\$329,554	7.7
Information Technology	\$970,116	\$1,204,863	\$234,747	24.2
Total Liab/Property Insurance	\$1,415,336	\$1,789,829	\$374,493	26.5
Debt Service	\$271,584	\$271,583	(\$1)	-0.0
Internal & External Overhead	\$3,533,451	\$3,761,561	\$228,110	6.5
Capital Outlay	\$0	\$14,000	\$14,000	100.0
<b>Total 1631 - Regional Operations</b>	<b>\$43,822,675</b>	<b>\$47,559,615</b>	<b>\$3,736,940</b>	<b>8.5</b>

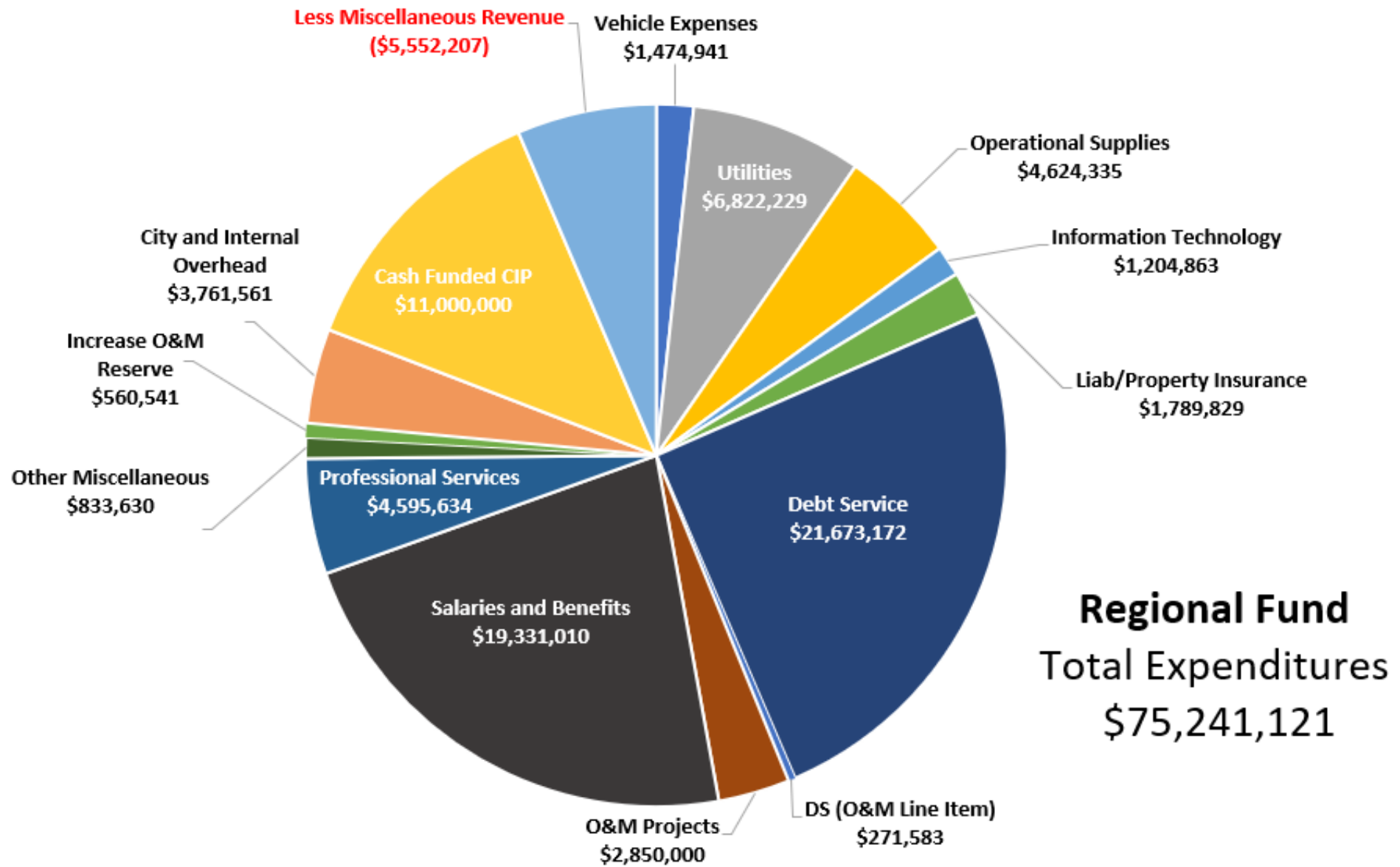


# Miscellaneous Revenues

Regional Miscellaneous Revenues			
		2023/24	2024/25
		Budgeted	Projected
4511	Property Rentals	\$120,000	\$120,000
4521	Interest on Pooled Investments	\$500,000	\$285,000
4635	Sale of Water (recycled) - Retail	\$300,000	\$350,000
4645	Sale of Water (recycled) - Wholesale	\$20,000	\$0
4638	Laboratory Services	\$85,000	\$70,000
4639	Tipping Fees	\$3,200,000	\$3,600,000
4690	Miscellaneous Fees and Charges	\$20,000	\$30,000
4853	Miscellaneous	\$25,000	\$10,000
4434	SCWA - Acceptance of Recycled Water	\$1,000	\$1,000
4443	Town of Windsor - Geysers and Environmental Compliance	\$1,051,724	\$1,086,207
	<b>Total</b>	<b>\$5,322,724</b>	<b>\$5,552,207</b>

# Fund Summary/Agency Contribution

Fund Summary 2024/25	
	2024/25 Budget
Operating Expenditure Request	\$47,559,615
Regional WW Capital (Cash funded CIP)	\$11,000,000
Additional Operating Reserve needed	\$560,541
<b>Expenditures Change in Operating Reserve</b>	<b>\$59,120,156</b>
<b>Regional System Reserves for 2024/25</b>	
Operating Reserves (15% of expenditures)	\$7,133,942
Geysers Reserves	\$1,250,000
Catastrophic Reserve	\$1,700,000
User Agency Reserve	\$5,000,000
	<b>\$14,012,564</b>
<b>Agency Contribution Calculation:</b>	
Expenditures Change in Operating Reserve	\$59,120,156
Less Revenue	(\$5,552,207)
Fund Balance Applied	\$0
<b>Agency Contribution</b>	<b>\$53,567,949</b>



# Refund Reserve

<i>Refund Reserve</i>	<b>Santa Rosa</b>	<b>Rohnert Park</b>	<b>Cotati</b>	<b>Sebastopol</b>	<b>SPCSD</b>	<b>Total</b>
2014-2015	\$0.00	\$727,418.87	\$11,015.71	\$78,611.94	\$132,955.24	\$950,001.76
2015-2016	\$2,516,050.87	\$401,559.29	\$63,410.62	\$193,872.73	\$162,171.68	\$3,337,065.19
2016-2017	\$791,021.99	\$785,048.90	\$148,989.30	\$82,461.70	\$118,057.73	\$1,925,579.62
2017-2018	\$4,209,021.16	\$199,493.31	\$99,461.11	\$90,918.22	\$105,412.63	\$4,704,306.43
2018-2019	\$1,681,886.86	(\$439,231.74)	(\$134,896.25)	\$67,040.31	(\$48,200.46)	\$1,126,598.72
2019-2020	\$4,229,712.03	\$1,121,685.20	(\$219,815.33)	\$231,470.53	\$213,981.67	\$5,577,034.10
2020-2021	(\$12,835,572.23)	\$22,620.47	(\$64,019.98)	(\$37,359.51)	\$67,320.27	(\$12,847,010.98)
2021-2022	(\$1,234,908.12)	(\$835,369.67)	(\$45,819.37)	(\$114,261.10)	\$69,371.15	(\$2,160,987.11)
2022-2023	\$2,867.35	\$174,870.18	\$38,872.21	(\$89,283.05)	\$113,285.00	\$240,611.69
<b>Totals</b>	<b>(\$639,920.09)</b>	<b>\$2,158,094.81</b>	<b>(\$102,801.98)</b>	<b>\$503,471.77</b>	<b>\$934,354.91</b>	<b>\$2,853,199.42</b>



# Total Allocation

	<b>Total 2023/24</b>	<b>2024/25 Budgeted O&amp;M</b>	<b>2024/25 CIP Contribution</b>	<b>2024/25 Debt Service</b>	<b>Total 2024/25</b>	<b>Difference</b>	<b>Increase</b>
Santa Rosa	\$52,597,462	\$31,271,888	\$7,783,600	\$16,173,829	\$55,229,317	\$2,631,855	5.00%
Rohnert Park	\$12,941,228	\$7,558,814	\$2,167,000	\$3,528,543	\$13,254,357	\$313,129	2.42%
Sebastopol	\$2,152,842	\$1,081,275	\$358,600	\$672,443	\$2,112,318	-\$40,524	-1.88%
Cotati	\$2,348,951	\$1,397,974	\$324,500	\$776,433	\$2,498,907	\$149,956	6.38%
SPCSD	\$2,066,403	\$1,257,997	\$366,300	\$521,924	\$2,146,221	\$79,818	3.86%
	\$72,106,886	\$42,567,949	\$11,000,000	\$21,673,172	\$75,241,121	\$3,134,235	4.35%

# Remaining Budget Schedule

- **BPU – April 4<sup>th</sup>**
  - Report - O&M, CIP and Regional Budget & Consideration of Recommendation to City Council
- **City Council – April 16<sup>th</sup>**
  - Preliminary approval of Regional Budget
- **City Council – May 7<sup>th</sup> & 8<sup>th</sup>**
  - Budget Study Sessions
- **City Council – June 18<sup>th</sup>**
  - Budget Adoption

# Recommendation

It is requested by Santa Rosa Water Staff that the Subregional Technical Advisory Committee (SubTAC), by motion, approve the preliminary fiscal year 2024/25 Regional Reuse Operations and Maintenance, CIP and debt service expenditure requests and resulting allocations and formally recommend the budgets and partner allocations for consideration by the Board of Public Utilities (BPU).