## Zoning Administrator
## Regular Meeting Minutes - Draft

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**Thursday, September 18, 2025**

**10:30 AM**

## 1. CALL TO ORDER

Zoning Administrator McKay called the meeting to order at 10:31 a.m.

## 2. APPROVAL OF MINUTES

**2.1** Draft ZA-Minutes-09-03-2025

ZA McKay approved the September 3, 2025 draft minutes.

## 3. PUBLIC COMMENT

None.

## 4. ZONING ADMINISTRATOR BUSINESS

### 4.1 STATEMENT OF PURPOSE

ZA McKay read aloud the Statement of Purpose.

### 4.2 ZONING ADMINISTRATOR REPORTS

None.

## 5. CONSENT ITEM(S)

None.

## 6. SCHEDULED ITEM(S)

**6.1** PUBLIC MEETING - TRIM DEPOT LLC - CONDITIONAL USE PERMIT - 386 YOLANDA AVE, #A - CUP25-005

BACKGROUND: Conditional Use Permit to add cannabis cultivation processing to the existing cannabis distribution application (CUP18-161). The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Jandon Briscoe, City Planner

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a resolution for an amendment to the Minor Conditional Use Permit to allow Cannabis Cultivation Processing at 386 Yolanda Avenue, Suite A.

Planner Briscoe presented.

Janice Karrman spoke about the Zoning Administrator process.

ZA McKay commented on the project.

The applicant spoke about the project and the Planning & Economic Development Department.

**ZONING ADMINISTRATOR MCKAY APPROVED AS SUBMITTED RESOLUTION NO. ZA-2025-RES-044, ENTITLED:**

**"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW A CANNABIS CULTIVATION PROCESSING USE TO AN APPROVED DISTRIBUTION USE FOR THE PROPERTY LOCATED AT 386 YOLANDA AVENUE, SUITE A, SANTA ROSA, APN: 044-072-022, FILE NO. CUP25-005"**

## 7.  ADJOURNMENT

ZA McKay adjourned the meeting at 10:44 a.m.


Approved on:


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MARK KOLARIK, Recording Secretary