



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## Board of Public Utilities Regular Meeting Minutes - Draft

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Thursday, November 20, 2025

1:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:32 p.m.

**Present** 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, Board Member J. Matthew Mullan, and Board Member Glen Wright

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

### 3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

### 4. STUDY SESSION

None.

### 5. MINUTES APPROVAL

#### 5.1 November 6, 2025 - Regular Meeting Minutes - Draft

The November 6, 2025 Regular Meeting Minutes were approved as submitted.

### 6. STAFF BRIEFINGS

None.

### 7. CONSENT ITEMS

None.

### 8. REPORT ITEMS

#### 8.1 REPORT - FUNDING AGREEMENT BETWEEN SANTA ROSA WATER AND THE STATE WATER RESOURCES CONTROL BOARD AND AUTHORIZING AND DESIGNATING REPRESENTATIVES FOR THE PARK ROYAL CONSOLIDATION PROJECT

**BACKGROUND:** The State Water Resources Control Board (Water Board) is requiring the Park Royal Mutual Water Company (PRMWC) to connect to the City's public water system. PRMWC serves 27 parcels from an existing groundwater source that exceeds the State maximum contaminant level for arsenic. Santa Rosa Water will be applying to the Water Board for funding for the Park Royal Consolidation Project (Project) which will provide for the permanent connection of the 27 parcels to the City's water system. Each permanent connection includes water and infrastructure for both domestic use and fire protection. The Water Board requires approval from the governing board of the consolidating agency, in this case Santa Rosa Water, to carry out the Project, enter into a funding agreement with the Water Board, and accept and expend State funds for the Project.

**RECOMMENDATION:** It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, authorize Santa Rosa Water to carry out the Park Royal Consolidation Project (Project), and authorize the Director of Santa Rosa Water, or designee, to enter into a Funding Agreement with the State Water Resources Control Board and accept and expend State funds for the Project; to provide all assurances, certifications, or commitments in connection with the funding agreement; and to sign and approve any agreements, amendments, invoices, or requests for reimbursement related to the Project or the Funding Agreement.

Candance Michael, Associate Civil Engineer, presented and answered Board Member questions.

Janice Carmen shared concerns on the cost of the project.

Staff clarified that the project is State funded and will not result in a cost to rate payers.

**A motion was made by Board Member Wright, seconded by Board Member De Witt, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2025-012 ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING SANTA ROSA WATER TO ENTER INTO A FINANCIAL ASSISTANCE AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD AND AUTHORIZING AND**

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**DESIGNATING REPRESENTATIVES FOR THE PARK ROYAL  
CONSOLIDATION PROJECT.**

**The motion carried by the following vote:**

**Yes: 7** - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt, Board Member Mullan and Board Member Wright

**8.2 REPORT - CONTRACT AWARD - PROFESSIONAL SERVICES  
AGREEMENT WITH CDM SMITH INC FOR PREPARATION OF THE  
REGIONAL WATER REUSE SYSTEM MASTER PLAN UPDATE**

**BACKGROUND:** This proposed action will authorize CDM Smith Inc. to update the Regional Water Reuse System Master Plan originally completed in 2018. The update will incorporate findings from previous studies, including but not limited to the 2018 Master Plan, the Laguna Treatment Plant (LTP) Power Master Plan, the LTP Biosolids Management Strategic Plan Phase 2, the LTP Business Risk and Vulnerabilities Analysis (BRVA), and the Geysers Recharge System BRVA.

**RECOMMENDATION:** It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a Professional Services Agreement (PSA) with CDM Smith Inc. in a not-to-exceed amount of \$1,348,313.00 to provide professional services for the preparation of the Regional Water Reuse System Master Plan (RWRSMP) Update.

Tanya Mokvyts, Water Reuse Engineer, presented and answered Board Member questions.

**A motion was made by Board Member De Witt, seconded by Board Member Bartholow, to approve a Professional Services Agreement (PSA) with CDM Smith Inc. in a not-to-exceed amount of \$1,348,313.00 to provide professional services for the preparation of the Regional Water Reuse System Master Plan (RWRSMP) Update.**

**The motion carried by the following vote:**

**Yes: 7** - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt, Board Member Mullan and Board Member Wright

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Janice Carmen spoke off topic regarding a matter not within the purview of the Board of Public Utilities.

Dale Newman spoke regarding information provided on invoice mapping.

## **10. REFERRALS**

None.

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **12. SUBCOMMITTEE REPORTS**

None.

## **13. BOARD MEMBER REPORTS**

Board Member DeWitt spoke regarding interactions with the County's Zero Waste program staff and water bottle cap pollution in creeks.

## **14. DIRECTORS REPORTS**

None.

## **15. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:16 p.m. The next Board of Public Utilities meeting is scheduled for December 4, 2025 at 1:30 p.m.