City of Santa Rosa

637 1st St, Large
Conference Room
Santa Rosa, CA 95404

Zoning Administrator
Regular Meeting Minutes - Draft

Thursday, June 5, 2025 **10:30 AM**

1. CALL TO ORDER

Zoning Administrator Nicholson called the meeting to order at 10:30 a.m.

2. APPROVAL OF MINUTES

2.1 Draft Minutes - May 15, 2025

Due to ZA Nicholson not attending the previous meeting, they withdrew Item 2.1, the approval of May 15, 2025 Draft Minutes, from the agenda to be approved at a future date unknown.

3. PUBLIC COMMENT

ZA Nicholson opened the public comment period.

Janice Karrman commented.

Duane Dewitt commented.

ZA Nicholson closed the public comment period.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

ZA Nicholson read aloud the Statement of Purpose.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

6.1 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR A

RESIDENTIAL FENCE LOCATED WITHIN THE CORNER-SIDE SETBACK AT 1926 E. FOOTHILL DRIVE, SANTA ROSA, CA; FILE NO. PLN25-0090

BACKGROUND: This is a proposal for a 7-foot-tall residential wood fence, located within the corner-side setback. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator, by resolution, approve a Minor Conditional Use Permit to allow construction of a
7-foot wood fence within the corner-side setback at 1926 E. Foothill Drive.

This item was discussed second.

Planner Hartman presented.

ZA Nicholson opened the public comment period.

Janice Karrman spoke in favor of the project.

ZA NICHOLSON APPROVED AS SUBMITTED RESOLUTION NO. ZA-RES-2025-034, ENTITLED:

"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A RESIDENTIAL FENCE MINOR CONDITIONAL USE PERMIT FOR THE A 7-FOOT-TALL WOOD FENCE, LOCATED WITHIN THE SETBACK, FOR THE PROPERTY LOCATED AT 1926 E. FOOTHILL DRIVE, SANTA ROSA, APN: 181-300015, FILE NO. PLN25-0090"

6.2 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR A HOTEL AND RESIDENTIAL USE (MIXED USE) AT 620 7TH STREET, SANTA ROSA, CA; FILE NO. CUP22-009

BACKGROUND: This is a proposal that will allow designated residential units at The Art House to be rented for shorter term stays as a hotel 620 7th Street. The project is exempt from the California Environmental

Quality Act (CEQA).

PROJECT PLANNER: Susie Murray, Supervising Planner

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator, by resolution, approve a Minor Conditional Use Permit to allow a Mixed-Use Development, comprised of Multifamily Residential and Hotel uses at The Art House, 620 7th Street.

ZA Nicholson re-ordered the agenda so item 6.2 was discussed first.

ZA Nicholson opened the public comment period.

Janice Karrman commented.

Duane Dewitt commented.

ZA Nicholson closed the public comment period.

ZA NICHOLSON CONTINUED THIS ITEM TO A DATE CERTAIN, OF JULY 17, 2025 at 10:30 a.m.

7. ADJOURNMENT

ZA Nicholson adjourned the meeting at 10:51 a.m.

Approved on:

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MARK KOLARIK, Recording Secretary