



City of Santa Rosa

637 1st St, Large
Conference Room
Santa Rosa, CA 95404

Zoning Administrator Regular Meeting Minutes - Draft

Thursday, August 17, 2023

10:30 AM

1. CALL TO ORDER

Zoning Administrator Murray called the meeting to order at 10:32 a.m.

2. PUBLIC COMMENT

None.

3. ZONING ADMINISTRATOR BUSINESS

3.1 STATEMENT OF PURPOSE

Zoning Administrator Murray read aloud the Statement of Purpose.

3.2 ZONING ADMINISTRATOR REPORTS

Zoning Administrator Murray reported.

4. CONSENT ITEM(S)

None.

5. SCHEDULED ITEM(S)

5.1 PUBLIC MEETING - MOBILE FOOD VENDING - MINOR CONDITIONAL USE PERMIT - 440 DUTTON - CUP21-066

BACKGROUND: Minor Conditional Use Permit to allow the operation of a mobile food vendor in an existing parking lot. The project is categorically exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Conor McKay, Senior Planner

Project Planner McKay presented.

Zoning Administrator Murray opened and closed the public

comment period at 10:43 a.m.

Staff responded to Zoning Administrator inquiries.

Zoning Administrator Murray approved item 5.1, Mobile Food Vending, 440 Dutton Ave, Resolution ZA-2023-043, with added conditions of approval.

5.2 PUBLIC MEETING - NEW 3-FOOT-TALL WOOD FENCE - MINOR LANDMARK ALTERATION PERMIT - 229 W. 6TH STREET - LMA23-004

BACKGROUND: Minor Landmark Alteration Permit to allow a 3-foot-tall wood fence at the front of the residence, located at 229 W. 6th Street. The project is categorically exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

Project Planner Hartman presented.

Zoning Administrator Murray opened and closed the public comment period at 10:58 a.m.

Staff and Applicant responded to Zoning Administrator inquiries.

Zoning Administrator Murray approved item 5.2, 3-Foot Tall Fence, 229 W 6th Street, Resolution ZA-2023-044, with added conditions of approval.

5.3 PUBLIC MEETING - 3019 SANTA ROSA LLC - MINOR CONDITIONAL USE PERMIT - 3019 SANTA ROSA AVENUE - CUP23-027

BACKGROUND: Minor Conditional Use Permit to allow for RV, motorhome and boat sales and vehicle sales and rentals. Also, to convert the existing garage to office space and storage space, located at 3019 Santa Rosa Avenue. The project is categorically exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

Project Planner Hartman presented.

Zoning Administrator Murray opened and closed the public comment period at 11:04 a.m.

Staff and Applicants responded to Zoning Administrator inquiries.

Zoning Administrator Murray approved item 5.3, Vehicle Sales and Garage Conversion, Resolution ZA-2023-041, with added advisory conditions of approval.

5.4 PUBLIC MEETING - REQUEST FOR ADDITIONAL FENCE HEIGHT - MINOR CONDITIONAL USE PERMIT - 2315 CREEKSIDE ROAD - CUP22-071

BACKGROUND: Minor Conditional Use Permit to allow for additional height (totaling 9 feet) for the right (southwest) side yard wood fence, located at 2315 Creekside Road. The project is categorically exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

This application has been withdrawn and will not appear on a future agenda.

Planner Hartman reported that application has been withdrawn.

Staff responded to Zoning Administrator inquiries.

Public Comment was opened and closed at 11:10 a.m.

6. ADJOURNMENT

Zoning Administrator Murray adjourned the meeting at 11:11 a.m.

Approved on: 9/7/2023