

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: CHAIR AND BOARD MEMBERS
FROM: TONY WILSON, ACTING WASTEWATER TREATMENT
SUPERINTENDENT, SANTA ROSA WATER
SUBJECT: APPROVAL - SIXTH AMENDMENT TO BLANKET PURCHASE
ORDER 164874 WITH OLIN CORPORATION dba OLIN CHLOR
ALKALI PRODUCTS TO ADD COMPENSATION

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the sixth amendment to Blanket Purchase Order (BPO) 164874 with Olin Corporation dba Olin Chlor Alkali Products (Olin), Tracy, California to add compensation in the amount of \$450,000, for a total amount not to exceed \$3,045,000.

EXECUTIVE SUMMARY

On December 29, 2025, the Water Department submitted a request to the Purchasing Division of the Finance Department to add compensation to BPO 164874. The recommended action would add to BPO 164874 compensation in the amount of \$450,000, for a total amount not to exceed \$3,045,000.

BACKGROUND

Sodium hypochlorite is utilized at the Laguna Wastewater Treatment Plant, pump stations, and the Farmers Lane Well Treatment Facility as an algae inhibitor and a potable water disinfectant in accordance with requirements set by the State Regional Water Quality Control Board and Division of Drinking Water. The current BPO contract term expires on July 31, 2026 after which a new BPO will be issued for rebid.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

On July 15, 2021, the Board of Public Utilities approved a bid award and issuance of BPO 164874 for one-year with four one-year renewal options in the amount of \$155,000.

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On February 17, 2022, the Board of Public Utilities approved a first amendment to add compensation in the amount of \$210,000.

On July 7, 2022, the Board of Public Utilities approved a second amendment for a one-year extension and an increase in unit cost and add compensation in the amount of \$450,000.

On May 4, 2023, the Board of Public Utilities approved a third amendment for a one-year extension and an increase in unit cost and add compensation in the amount of \$840,000.

On July 18, 2024, the Board of Public Utilities approved a fourth amendment for a one-year extension and an increase in unit cost and add compensation in the amount of \$840,000.

On June 2, 2025, the Assistant City Manager approved a fifth amendment for a one-year extension and an increase in unit cost and add compensation in the amount of \$100,000.

ANALYSIS

An increase in maximum compensation is necessary to pay for sodium hypochlorite required to sustain Water Department operations for the remainder of the current fiscal year. Current hypochlorite usage is consistent with normal operational requirements; however, the previous amendment was limited by the City Manager's signature authority of \$100,000.

This request does not reflect any change in price, chemical usage rates, or strategies. Reducing or pausing hypochlorite application at LTP is not a viable option as doing so could impair disinfection system performance and create compliance risks. Approval of this amendment ensures reliable and compliant operations through the end of the fiscal year.

FISCAL IMPACT

Funds required for this operational expense are included in the Fiscal Year 2025-26 Santa Rosa Water adopted budget as a regular ongoing operating need. Funds for this type of expenditure will continue to be included annually in the proposed budget.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the proposed action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative,

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the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

NOTIFICATION

Not Applicable

ATTACHMENTS

Not Applicable

PRESENTER

Tony Wilson, Acting Wastewater Treatment Superintendent