



# City of Santa Rosa

Finley Center  
2060 W. College Avenue  
Cypress Room

## Board of Community Services Regular Meeting Minutes - Draft

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Wednesday, June 28, 2023

4:00 PM

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### 1. CALL TO ORDER

The meeting was called to order at 5:05 pm by Vice Chair Castillo

### 2. ROLL CALL

Also in Attendance: Deputy Director Parks, Jen Santos and Parks Superintendent, James Castro.

**Present:** 6 - Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Madonna Cruz, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

**Absent:** 1 - Chair Logan Pitts

### 3. PUBLIC COMMENTS ON NON-AGENDA MATTER

Public Comment was made by: Duane Dewitt. Supported work being done at Southwest Community Park.

### 4. APPROVAL OF MINUTES

#### 4.1 Regular Meeting Minutes - May 24, 2023

**Attachments:** [Regular Meeting Minutes May 24, 2023 - draft](#)  
[Regular Meeting Minutes May 24, 2023 - final](#)

approved as submitted

### 5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

#### 5.1 REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

**Attachments:** [UPCOMING AND ACCOMPLISHED EVENTS - June 2023](#)

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Parks Deputy Director Santos highlighted the following:

#### **Upcoming Highlights:**

**July 9:** Deadline for Merit Award nominations

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[www.srcity.org/1241/City-Merit-Awards](http://www.srcity.org/1241/City-Merit-Awards)

### **Accomplishment Highlights:**

**June 5 - 9:** In-Service Training held for Recreation's 300+ temporary summer staff.

Public Comment: Duane Dewitt spoke in support of local items

## **6. DIRECTOR UPDATES**

Parks Deputy Director Santos provided the following update:

- Department name is clarified to remain as Recreation and Parks Department and as of July 1, 2023 are a unified department. A Director position will be open soon for Recreation and Parks, as will a new Parks Planner position.
- Funding for a new irrigation pond at Bennett Valley Golf Course and funding for a new landscape contract are being considered by City Council.
- VPP (Violence Prevention Partnership) is moving over to the Recreation and Parks Department. This will be updated in the future.
- Parks Maintenance and Field Services are focused on weed cutting in the City.
- July 11, 2023, the City Council will be presenting a Parks Make Life Better Proclamation, and City Council will receive a briefing on the Park A Month Volunteer Program.
- Hearn Hub Project meeting will be at Roseland Elementary School 7/29. There will also be a kiosk at Mitote Food Park, and a kiosk at the Roseland library 7/29 for feedback on the project.
- Fremont Park update. Working with consultant MIG, estimating a follow up with the Cultural Heritage Board in the Fall. Updates will be forthcoming as more is available.

Public Comment: Duane Dewitt spoke in support of the Director updates

## **7. CHAIR/BOARD MEMBERS' REPORTS**

Vice Chair Castillo - Visited Nagasawa Park.

Member Boccaleoni - No parks visited

Member Cruz - Attended "Child in the Wild" event. Attended Native American Graduation Ceremony. Did a land acknowledgement at Juilliard Park. Upcoming event "Youth Big Time" at Galvin Park.

Member Lopez - No new parks visited

Member Spence - Attended "Show and Shine Car Show" at Juilliard Park.

Member Quandt - Volunteered at the Doyle Park clean-up. Rural Cemetery had a booth at Juneteenth Celebration at MLK. Also attended "Show and Shine Car Show" at Juilliard Park. Also, a few tickets remaining for the Lamplight Tours at the Rural Cemetery.

Public Comment: Duane Dewitt spoke in support of the Board visiting all of the parks.

## 8. SCHEDULED ITEMS

### 8.1 ART IN PUBLIC PLACES

Arts & Culture Manager, Tara Thompson and Arts Specialist, Jessica Rasmussen, introduced the Art in Public Places Program as coordinated through the Planning & Economic Development Department.

Recommended Action: Information

Attachments: [Art in Public Places Presentation](#)

BOCS discussion and questions ensued

Public Comment: Duane Dewitt spoke in support of art in public spaces.

### 8.2 ANNUAL APPOINTMENT OF THE SANTA ROSA WATERWAYS ADVISORY COMMITTEE REPRESENTATIVE

The Board nominated, discussed, and voted to elect a member of the Board of Community Services to serve as Representative of the Santa Rosa Waterways Advisory Committee.

Recommended Action: The Board shall, by motion, elect a Representative for a term of two (2) years \*\*\* (this was noted as one (1) year at the 6/28 Board Meeting, it is corrected to represent its current term of two (2) years)

Public Comment: none

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**Motion to nominate Carole Quandt: Board Member Cruz**

**Second: Board Member Lopez**

**Yes:** 6 - Vice Chair Castillo, Board Member Boccaleoni, Board Member Cruz, Board Member Quandt, Board Member Spence, and Board Member Lopez

**Absent:** 1 - Chair Pitts

**8.3 BOARD OF COMMUNITY SERVICES (BOCS) ORDINANCE  
SUBCOMMITTEE UPDATE**

Deputy Director, Parks, Jen Santos will discuss the reinstatement of the BOCS Ordinance Subcommittee and will also address the Board name.

Recommendation Action: The Board shall, by motion, address any changes to be recommended to Council

**Attachments:** [Ordinance Presentation](#)

**RECIND MOTION:**

**Motion to rescind former recommendation to change the name from the Parks and Recreation Board back to the Recreation and Parks Board:**

**Board Member: Cruz**

**Second: Board Member Lopez**

**Aye's: 6      Nay's: 0**

**NAME OF ADVISORY BODY:**

**Motion to recommend to align the name with the Recreation and Parks Department to Recreation and Parks Board: Board Member Cruz**

**Second: Board Member Boccaleoni**

**Aye's: 6      Nay's: 0**

**RE-ESTABLISH THE BOARD OF COMMUNITY SERVICES ORDINANCE  
SUBCOMMITTEE:**

**Motion to re-establish the subcommittee: Board Member: Lopez**

**Second: Board Member Cruz**

**Aye's: 6      Nay's: 0**

**NOMINATE NEW MEMBER THE BOARD OF COMMUNITY SERVICES  
ORDINANCE SUBCOMMITTEE:**

**Motion to nominate Board Member Lopez to the Subcommittee: Board**

**Member: Cruz**

**Second: Board Member Quandt**

**Aye's: 6      Nay's: 0**

**Yes:** 6 - Vice Chair Castillo, Board Member Boccaleoni, Board Member Cruz, Board Member Quandt, Board Member Spence, and Board Member Lopez

**Absent:** 1 - Chair Pitts

## **9. COMMITTEE REPORTS**

### **9.1      Mayor's Lunch for Committee/Board Chairs**

Recommended Action: Information

No update was available

### **9.2      Santa Rosa Waterways Advisory Committee**

Recommended Action: Information

Board Member Quandt - meeting for June was held. Two parcels reviewed. Two new members on the committee. Field trip planned for Colgan Creek Reach

## **10 WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

No written or electronic communications were received

## **11. FUTURE AGENDA ITEMS**

VPP (Violence Prevention Partnership) update

Email was sent to all Board Members following the Board meeting regarding contact information for reporting parks issues to Parks Maintenance in a timely manner

DEIB (Diversity, Equity, Inclusion, Belonging) update as becomes available

5-year financial goal for Recreation and Parks

Landscape Maintenance contract update

## **12. ADJOURNMENT**

**The next regularly scheduled meeting if the Board of Community Services will be held on Wednesday, July 26th at 5:00 pm**

Vice Chair Castillo adjourned the meeting at 6:29 PM

The next regularly scheduled meeting will be on July 26, 2023, at 5:00pm.

Approved:

Shelley McClure, Recording Secretary