

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: CHAIR AND BOARD MEMBERS
FROM: SAMONE CHRISMAN, BUYER, FINANCE DEPARTMENT
SUBJECT: BID AWARD - BLANKET PURCHASE ORDER FOR SODIUM
HYPOCHLORITE SUPPLY WITH PIONEER AMERICAS LLC C/O
OLIN CORP

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the bid award and issuance of a one-year Blanket Purchase Order to Pioneer Americas LLC c/o Olin Corp, Houston, Texas, for the supply and delivery of sodium hypochlorite to the Laguna Treatment Plant, various pump stations, and the Farmers Lane Well Treatment Facility, in the not-to-exceed amount of \$600,000.

EXECUTIVE SUMMARY

Sodium hypochlorite is used at the Laguna Treatment Plant, pump stations, and Farmers Lane Well Treatment Facility as an algae inhibitor and potable-water disinfectant in accordance with requirements established by the North Coast Regional Water Quality Control Board and the State Water Resources Control Board, Division of Drinking Water. Deliveries will be in bulk form by tanker truck at each location.

BACKGROUND

On May 27, 2026, the City opened bids received in response to Invitation for Bids No. 26-43 for the supply and delivery of sodium hypochlorite to the Laguna Treatment Plant, West College Pump Station, Rohnert Park Pump Station, and Farmers Lane Well Treatment Facility. The current agreement for sodium hypochlorite supply and delivery expires on July 31, 2026.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not Applicable.

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ANALYSIS

The bid solicitation resulted in a list of twenty-three (23) prospective bidders. Of the prospective bidders, three (3) bids were submitted and two (2) were deemed responsive and responsible. The one (1) non-responsive bidder did not bid on all bid items as required.

The proposed BPO will replace the expiring agreement and continue supplying sodium hypochlorite to the same existing facilities for the same operational purposes. It will not add delivery locations, expand chemical-storage or treatment capacity, or otherwise change the nature or degree of the facilities' existing use. The recommended action would approve a new BPO for a term of one year and with a not-to-exceed amount of \$600,000. The proposed BPO provides four (4) one-year renewal options, but the renewal prices remain unknown, and staff are not seeking BPU approval of those renewal options as part of this item.

Bidders were requested to provide a per-gallon unit price for each of the four delivery locations to account for differing delivery and service requirements.

See table below:

Bidder	Bid Amount	
Pioneer Americas LLC c/o Olin Corp***	Bid Item #1 \$3.564 / gallon	
	Bid Items #2-4 \$4.624 / gallon	
	Evaluated Unit-Price Total \$17.436	
Miles Chemical Company	Bid Item #1 \$3.39 / gallon	
	Bid Items #2-4 \$5.36 / gallon	
	Evaluated Unit-Price Total \$ 19.47	

***Lowest Responsive and Responsible Bidder

Under City Code section 3-08.110(A), approval of this award requires action by the Board of Public Utilities.

FISCAL IMPACT

Funds required for this operational expense are included in the Fiscal Year 2026-27 Santa Rosa Water adopted budget as a regular ongoing operating need. Funds for this type of expenditure will continue to be included annually in the proposed budget.

ENVIRONMENTAL IMPACT

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Pursuant to CEQA Guidelines Section 15378, the recommended action is not a “project” subject to the California Environmental Quality Act (CEQA) because awarding and issuing a Blanket Purchase Order for the continued supply and delivery of sodium hypochlorite for ongoing operations at existing water and wastewater facilities does not have the potential to result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment. The recommended action is also categorically exempt pursuant to CEQA Guidelines Section 15301(b) because it will continue the existing supply and delivery of sodium hypochlorite for use at existing publicly owned water and wastewater utility facilities and will not change the nature or degree of the facilities’ existing use or expand their treatment or storage capacity. None of the exceptions to the exemption identified in CEQA Guidelines Section 15300.2 apply.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Pioneer Americas LLC Bid Response

PRESENTER

Tony Wilson, Wastewater Treatment Superintendent