

**SECOND AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002772
WITH CHRISTINA GOSSNER**

This Second Amendment to Agreement number F002772, dated February 15, 2024 ("Agreement") is made as of this ___ day of _____, 2025, by and between the City of Santa Rosa, a municipal corporation ("City"), and Christina Gossner, a sole proprietor ("Consultant").

RECITALS

- A. City and Consultant entered into the Agreement for Consultant to provide professional services of a Continuous Quality Improvement Coordinator as described in to furnish medical direction and oversee pre-hospital care services for the City of Santa Rosa Fire Department.
- B. City and Consultant now desire to amend the Agreement for the purpose of extending the time of performance and increasing compensation.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Section 1. Scope of Services

Exhibit A to the Agreement is supplemented by Exhibit A-1 to this Amendment.

2. Section 2. Compensation

Exhibit B to the Agreement is replaced by Exhibit B-1 to this Amendment. Section 2(c) is amended to increase the compensation payable to Consultant under the Agreement by \$166,233.00 to read as follows:

"Notwithstanding any other provision in this Agreement to the contrary, the total maximum compensation to be paid for the satisfactory accomplishment and completion of all tasks set forth above shall in no event exceed the sum of Two hundred sixty five thousand dollars (\$265,000). The City's Chief Financial Officer is authorized to pay all proper claims from Charge Number 360104-5320.

3. Section 12. Time of Performance

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of City, not later than February 15, 2028."

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

CONSULTANT:

Name of Firm: Christina Gossner

TYPE OF BUSINESS ENTITY (*check one*):

Individual/Sole Proprietor

Partnership

Corporation

Limited Liability Company

Other (please specify: _____)

Signatures of Authorized Persons:

By:

Print Name: Christina Gossner

Title: Owner

CITY OF SANTA ROSA
a Municipal Corporation

By:

Print

Name:

Title: City Manager

APPROVED AS TO FORM:

Office of the City Attorney

ATTEST: _____

City Clerk

City of Santa Rosa Business Tax Cert. No.

Attachments:

Exhibit A-1 - Scope of Services

Exhibit B-1 - Compensation

Amendment to Professional Services Agreement
Form approved by the City Attorney 8-8-14

Exhibit A-1
Scope of Services

Continuous Quality Improvement Coordinator

Pursuant to the terms and conditions of the Professional Services Agreement entered into by and between the City of Santa Rosa ("City") and Christina Gossner ("Contractor"), Contractor's employee, Christina Gossner shall serve as the Continuous Quality Improvement Coordinator for the City of Santa Rosa Fire Department ("SRFD") not to exceed 1040 hours per year.

1. EPCR Auditing- Time Commitment: Review the Pre-Hospital Care Reports (ePCRs or other) generated by Santa Rosa Fire Department Paramedics / EMTs regularly in order to identify system or individual trends in performance excellence or deficiency and report to Division Chief, EMS for recognition or remediation, as required.
2. Collect EMS data and submit required reports to Coastal Valleys EMS (CVEMSA) and assist with County accreditation, as needed, for department new hires.
3. Assist the Santa Rosa Fire Department with the continued development and/or implementation of the CQI model and modification of electronic Pre-Hospital Care Report system known as ImageTrend.
4. Coordinate pre-hospital education, information, and follow-up on medical oversight with the help from local hospitals and Santa Rosa Fire's Medical Director, to include coordinating and facilitating quarterly run reviews.
5. Provide basic and advanced life support education for all Santa Rosa Fire crew members. This includes assisting EMS Division FTO's with EMS Quarterly Major Drills.
6. Provide assistance with EMS projects as directed by the Fire Chief and/or Division Chief, EMS.
7. Provide representation at the EMCC CQI subcommittee meetings which occur bi-monthly in conjunction with the EMCC meetings, as well as:
 - a. Involvement on the Stemi Committee with Coastal Valleys EMS
 - b. Involvement on the Stroke Committee with Coastal Valleys EMS
 - c. Involvement on the Medical Advisory Committee
 - d. Involvement with Save Lives Sonoma CPR committee meetings
 - e. Participate in draft and policy changes from Sonoma County
 - f. Involvement on the Santa Rosa Junior College (SRJC) Paramedic Advisory Committee

Exhibit A

8. Assist the EMS Division with the Infection Control Program at the Santa Rosa Fire Department.
9. As required, participate in ride-alongs and crew meetings in order to facilitate oversight and familiarity with the delivery of pre-hospital care by Santa Rosa Fire personnel.
10. Assist the EMS Division with routine audits of narcotic tracking and inventory of stock to meet department policy and federal requirements of the program.

**Exhibit B-1
Fees and Payment
Schedule**

CITY shall pay CONTRACTOR as follows:

- (1) **NOT TO EXCEED AMOUNT:** CITY shall pay CONTRACTOR an amount not to exceed \$265,000 while fulfilling the scope of services outlined in Exhibit A-1. The hourly rate for such services is \$78.00 per hour.
 - a. CONTRACTOR shall submit a monthly Invoice equal to their fee for services contract divided into monthly installments.
 - b. City will process payment immediately upon receipt of each monthly Invoice.
 - c. Payment of Invoice in City's financial system will be approved by the Department of Finance immediately upon receipt of invoice and not delayed based on net 30 days processing.
- (2) **MILEAGE.** CITY shall not pay CONTRACTOR for travel by private, leased or hired vehicle as required by this Contract.
- (3) **TRAVEL COSTS.** CITY shall not pay CONTRACTOR for meals, lodging or other travel costs not included in this Contract. All costs above base contract fee (the not to exceed limit) are capped at \$0.
- (4) **AUTHORIZATION REQUIRED.** Services performed by CONTRACTOR not authorized in this Contract shall not be paid for by CITY. Payment for additional services shall be made to CONTRACTOR by CITY if, and only if, this Contract is amended by both parties in advance of performing additional services.
- (5) **REIMBURSEMENT FOR INSURANCE COSTS.** City of Santa Rosa agrees to pay the costs of insurance coverage for professional liability insurance, workers' compensation, auto insurance, general liability insurance required by the City not to exceed \$2000.00. Such reimbursement is included in the not-to-exceed amount identified in paragraph 1 of this Exhibit B-1.