

**SECOND AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002413A  
WITH BUCKELEW PROGRAMS**

This Second Amendment to Agreement number F002413A, dated December 6, 2021 ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Santa Rosa, a municipal corporation ("City"), and Buckelew Programs, a California non-profit corporation ("Consultant" or "Contractor").

**RECITALS**

- A. City and Consultant entered into the Agreement for Consultant to provide services in the inRESPONSE Mental Health Program (Program) to benefit the residents of the City by providing mental health assistance and substance abuse support through a broad behavioral health response model.
- B. City and Consultant now desire to amend the Agreement for the purpose of adding additional funding related to increased staffing levels and hours of operation and extending the time of performance.

**AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

1. Section 2. Compensation

Exhibit B and Exhibit B-1 are supplemented by Exhibit B-2 to this AmendmentSection 2(c) is amended to increase the compensation payable to Consultant under the Agreement by \$2,361,496.00 to read as follows:

"Notwithstanding any other provision in this Agreement to the contrary, the total maximum compensation to be paid for the satisfactory accomplishment and completion of all tasks set forth above shall in no event exceed the sum of three million four hundred sixty three thousand five hundred sixty three dollars and no cents (\$3,463,563.00). The City's Chief Financial Officer is authorized to pay all proper claims from various charge numbers."

2. Section 12. Time of Performance

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of City, not later than January 31, 2027."

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

**CONSULTANT:**

**CITY OF SANTA ROSA**  
a Municipal Corporation

Name of Firm: Buckelew Programs

TYPE OF BUSINESS ENTITY (*check one*):

By: \_\_\_\_\_

Individual/Sole Proprietor

Print Name: Maraskeshia Smith

Partnership

Title: City Manager

Corporation

Limited Liability Company

APPROVED AS TO FORM:

Other (please specify: non-profit corporation)

*Signatures of Authorized Persons:*

\_\_\_\_\_  
Office of the City Attorney

By: \_\_\_\_\_

ATTEST:

Print Name: Chris Kughn

\_\_\_\_\_  
City Clerk

Title: CEO

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

City of Santa Rosa Business Tax Cert. No.

\_\_\_\_\_

Attachment: Exhibit B-2 -Budget (Years 3-5)

## EXHIBIT B2: BUDGET

### inRESPONSE Program

**\*\*NOTE: FOR PURPOSES OF THE EXHIBIT B-2 TABLE BELOW, YEAR ONE THROUGH YEAR THREE IS YEAR THREE THROUGH YEAR FIVE UNDER THE AGREEMENT\*\***

<b>Personnel</b>	<b>Year One Budget</b>	<b>Year Two Budget</b>	<b>Year Three Budget</b>
Program Director I	79,800	83,790	87,980
Team Leader/Manager	84,000	88,200	92,610
Hospital Navigator	59,000	61,950	65,048
Community Navigator	59,754	62,742	65,879
Community Navigator	58,968	61,916	65,012
Community Navigator	56,784	59,623	62,604
Administrative Assistant	53,040	55,692	58,477
Central office staff	20,460	21,483	22,557
Benefits	117,952	123,849	130,042
<b>Total Personnel</b>	<b>589,758</b>	<b>619,246</b>	<b>650,208</b>
<b>Non-Personnel</b>			
General & Administrative Overhead	160,741	167,332	174,210
<b>Total Annual Contract Expense</b>	<b>750,499</b>	<b>786,578</b>	<b>824,418</b>

\*Any funding received by Buckelew Programs for inRESPONSE services from other entities shall be reduced from the amount paid by the City.