



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

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Thursday, September 18, 2025

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:33 p.m.

**Present** 5 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Duane De Witt, Board Member J. Matthew Mullan, and Board Member Glen Wright

**Absent** 2 - Board Member Lisa Badenfort, and Board Member Robin Bartholow

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**4. STUDY SESSION**

None.

**5. MINUTES APPROVAL**

**5.1** August 7, 2025 - Regular Meeting Minutes - Draft

The August 7, 2025 Regular Meeting Minutes were approved as submitted.

**5.2** August 21, 2025 - Regular Meeting Minutes - Draft

The August 21, 2025 Regular Meeting Minutes were approved as submitted.

**6. PRESENTATION(S)**

**6.1** PRESENTATION - CALPINE'S GEOTHERMAL AT THE GEYSERS UPDATE

Chris Schofield, Vice President - Geothermal Analytics with CalPine, presented and answered Board Member questions.

Janice Carmen spoke regarding the closed captioning not working properly.

Due to technical issues in Council Chambers, Chair Galvin recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:07 p.m.

**Present** 5 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Duane De Witt, Board Member J. Matthew Mullan, and Board Member Glen Wright

**Absent** 2 - Board Member Lisa Badenfort, and Board Member Robin Bartholow

## 7. STAFF BRIEFINGS

### 7.1 2025 CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in the regional recognition of "Creek Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution.

A proclamation was presented at City Council on September 9, 2025, proclaiming September 20-26, 2025, as "Creek Week". Staff is coordinating a guided nature walk, underground culvert tours, a Tour de Creek bike ride, and local creek cleanups along Prince Memorial Greenway. The Board may discuss this item and give direction to staff.

Kyle Spongberg, Environmental Specialist, presented and answered Board Member questions.

### 7.2 WASTEWATER SURVEILLANCE UPDATE

Staff will present information regarding the City of Santa Rosa's participation in a study to track various viral diseases by analyzing wastewater. The City has participated in these nation-wide studies since 2021, and the program has grown to include new diseases of concern like M-Pox and most recently the measles. Staff will provide a brief review of the current data. The Board may discuss this item and give direction to staff.

Robert Wilson, Laboratory Supervisor, presented.

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**7.3 CALIFORNIA WATER PROFESSIONALS' APPRECIATION WEEK - OCTOBER 4-12, 2025**

Staff will share plans for celebrating California's Water Professionals Appreciation Week: October 4-12, 2025. The mostly digital education campaign utilizes video and engaging content to showcase how Santa Rosa Water works around the clock to provide quality water and sewer service, water recycling and reuse, watershed protection, and storm water management for our community. The Board may discuss this item and provide direction to staff.

Elise Miller, Communications Coordinator, presented.

Board Member Mullan left Council Chamber at 2:23 p.m. and returned to Council Chamber at 2:25 p.m.

Janice Carmen spoke regarding water being the most important resource in Sonoma County and Santa Rosa creeks.

**8. CONSENT ITEMS**

Board Member Mullan requested Item 8.1 be pulled from the consent calendar for further discussion.

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Wright, to approve Consent Items 8.2 and 8.3.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member De Witt, Board Member Mullan and Board Member Wright

**Absent:** 2 - Board Member Badenfort and Board Member Bartholow

**8.1 MOTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR SENSUS REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS BLANKET PURCHASE ORDER WITH AQUA-METRIC**

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities (BPU), by motion, waive the competitive process and approve a sole source Blanket Purchase Order (BPO) for remote and standard-read type water meters, parts, and antennas to Aqua-Metric Sales Company, Riverside, CA, in an amount not to exceed

\$300,000.

Board Member Mullan shared concerns regarding the sole source with Sensus and requested that staff be directed to look for other options.

Nick Harvey, Deputy Director - Administration, and Kevin Buchanan, Budget and Financial Manager, answered Board Member questions.

Board Member Mullan requested a future agenda item to discuss direction to staff to perform a comprehensive analysis of the current Sensus AMI system and analyze other options available, including the cost associated with transitioning to a new system. Board Member DeWitt concurred with the request.

Janice Carmen spoke regarding the budget and looking at a way for the public to be involved in this process so that costs may be kept low.

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Mullan, to approve item 8.1.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member De Witt, Board Member Mullan and Board Member Wright

**Absent:** 2 - Board Member Badenfort and Board Member Bartholow

**8.2 MOTION - APPROVAL OF SIXTH AMENDMENT TO BLANKET PURCHASE ORDER 165392 - ONE-YEAR EXTENSION AND INCREASE COMPENSATION FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES, INC.**

**RECOMMENDATION:** It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Sixth Amendment to Blanket Purchase Order (BPO) 165392 to extend the term for one year and increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$501,000, for a total cumulative amount not to exceed \$5,000,000.

The Consent - Motion was approved.

**8.3 MOTION - CONTRACT AWARD - ROCK CREEK DRIVE AND MATANZAS WAY WATER, SEWER, AND STORM DRAIN IMPROVEMENTS**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, award Contract No. C02290, Rock Creek Drive and Matanzas Way Water, Sewer, and Storm Drain Improvements, in the amount of \$4,882,216.00 to the lowest responsible bidder, Ghilotti Construction Company, Inc., of Santa Rosa, approve a 10% contract contingency, and authorize a total contract amount of \$5,370,437.60.

This Consent - Motion was approved.

**9. REPORT ITEMS**

None.

**10. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Janice Carmen spoke regarding her attendance and participation in various Boards and the City Manager's Office not be willing to print agendas for her. Also, spoke regarding various other Board's members being appointed inappropriately.

Jason Nutt, Assistant City Manager, clarified City Council's action to revise their voting methodologies for internal operations.

**11. REFERRALS**

None.

**12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

**13. SUBCOMMITTEE REPORTS**

None.

**14. BOARD MEMBER REPORTS**

Board Member Wright spoke regarding the passing of former Board of Public Utilities member Stan Lindsey.

## **15. DIRECTORS REPORTS**

Director Burke reported and answered questions: a successful virtual community meeting was hosted on September 10, 2025 with FEMA and the National Flood Insurance Program for the flood risk mapping project with over 120 attendees. Meeting recording and PowerPoint presentation are posted at [srcity.org/FEMAFloodMapping](https://srcity.org/FEMAFloodMapping).

## **16. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 3:14 p.m. in memory of former Board of Utilities member Stan Lindsey.