

**SECOND AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002714A  
WITH PENA INVESTIGATIONS**

This Second Amendment to Agreement number F002714A, dated November 9<sup>th</sup>, 2023 ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the City of Santa Rosa, a municipal corporation ("City"), and Pena Investigations, a California Corporation ("Consultant").

**RECITALS**

- A. City and Consultant entered into the Agreement for Consultant to perform pre-employment background investigations for the Santa Rosa Fire Department, including for Firefighter, Fire Inspector, and Single Role Paramedic.
- B. City and Consultant now desire to amend the Agreement for the purpose of increasing compensation and time of performance.

**AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

1. Section 2. Compensation

Section 2(c) is amended to increase the compensation payable to Consultant under the Agreement by \$125,000 to read as follows:

"Notwithstanding any other provision in this Agreement to the contrary, the total maximum compensation to be paid for the satisfactory accomplishment and completion of all tasks set forth above shall in no event exceed the sum Two hundred and twenty four thousand dollars and no cents (\$224,000.00). The City's Chief Financial Officer is authorized to pay all proper claims from Charge Number 060600-5320 and 060100-5320."

12. TIME OF PERFORMANCE

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of City, not later than November 15, 2027."

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

**CONSULTANT:**

Name of Firm: Pena Investigations

TYPE OF BUSINESS ENTITY (*check one*):

☐ Individual/Sole Proprietor  
☐ Partnership  
☒ Corporation  
☐ Limited Liability Company  
☐ Other (please specify: \_\_\_\_\_)

*Signatures of Authorized Persons:*

By: \_\_\_\_\_

Name: Luis Pena

Title: Chief Executive Officer

By: \_\_\_\_\_

Name: Tracie Haggard

Title: Secretary

**CITY OF SANTA ROSA**  
a Municipal Corporation

By: \_\_\_\_\_

Name: Maraskeshia  
Smith  
Title: City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Office of the City Attorney

ATTEST:

\_\_\_\_\_  
City Clerk

City of Santa Rosa Business Tax Cert. No.

9997045252

Attachments:

Attachment One – Insurance Requirements  
Attachment A-1 – Scope of Services