



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA

## Planning Commission Regular Meeting Minutes - Draft

Thursday, February 22, 2024

4:30 PM

### 1. CALL TO ORDER AND ROLL CALL

Chair Weeks called the meeting to order at 4:31 p.m.

**Present** 5 - Chair Karen Weeks, Commissioner Patti Cisco, Commissioner Jeffrey Holton, Commissioner Julian Peterson, and Commissioner Terrence Sanders

**Absent** 2 - Vice Chair Vicki Duggan, and Commissioner Charles Carter

### 2. APPROVAL OF MINUTES

2.1 January 11, 2024 - Draft Minutes

Approved as submitted.

Chair Weeks opened and closed Public Comment at 4:32p.m.

### 3. PUBLIC COMMENTS

Chair Weeks opened and closed Public Comments at 4:33p.m.

### 4. COMMISSION BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Weeks read aloud the Statement of Purpose.

#### 4.2 COMMISSIONER REPORTS

Commissioner Sanders reported.

Chair Weeks reported on the Council Goal Setting meeting she visited last week. She shared that today she attended the Mayor and Chair lunch.

Chair Weeks opened and closed Public Comment at 4:35p.m.

#### 4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

## 5. DEPARTMENT REPORTS

Staff Liaison Murray reported.

## 6. STATEMENTS OF ABSTENTION BY COMMISSIONERS

None.

## 7. CONSENT ITEMS

None.

## 8. REPORT ITEMS

None.

## 9. PUBLIC HEARINGS

### 9.1 PUBLIC HEARING - WAYFINDING ORDINANCE, CEQA EXEMPT - REZONING ZONING TEXT AMENDMENT - REZ23-009

BACKGROUND: Wayfinding Signs

PRESENTED BY: Christian Candelaria, City Planner

Project Planner Candelaria presented.

Staff responded to Commissioner inquiries.

Commissioners provided comments and feedback.

Chair Weeks opened and closed the Public Hearing at 5:03 p.m.

**A motion was made by Commissioner Holton, seconded by Commissioner Cisco, to waive reading of the text and adopt:**

**RESOLUTION NO. PC-2024-003 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA RECOMMENDING TO THE CITY COUNCIL ADOPTION OF A ZONING CODE TEXT AMENDMENT TO TITLE 20 OF THE SANTA ROSA CITY CODE, SECTION 20-38, SIGNS, TO PROVIDE CLEAR STANDARDS FOR BOTH BUSINESS IDENTIFICATION WAYFINDING AND CIVIC/PUBLIC AMENITY WAYFINDING, AND SECTION 20-70.020, GLOSSARY, TO ADD DEFINITIONS RELATED TO**

**WAYFINDING SIGNS - FILE NUMBER REZ23-009**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Weeks, Commissioner Cisco, Commissioner Holton,  
Commissioner Peterson and Commissioner Sanders

**Absent:** 2 - Vice Chair Duggan and Commissioner Carter

**10. ADJOURNMENT**

Chair Weeks adjourned the meeting at 5:07p.m.

Approved on:

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Krystal Camp, Recording Secretary