

**SUPPLEMENT NO. 5
TO MASTER FUNDING AGREEMENT BETWEEN THE
METROPOLITAN TRANSPORTATION COMMISSION
AND THE CITY OF SANTA ROSA FOR THE
DEPLOYMENT OF QUICK BUILD LOW-STRESS BICYCLE FACILITIES**

This Supplement No.5 to Master Funding Agreement (“Supplement” or “Agreement”) is entered into this September 2024, by and between the Metropolitan Transportation Commission (hereafter “MTC”) and The City of Santa Rosa (hereafter “AGENCY”) and supplements the Master Funding Agreement, dated September 1, 2018 by and between MTC and AGENCY.

Pursuant to this Supplement, MTC agrees to provide an amount not to exceed two hundred thousand dollars (\$200,000) in Exchange Funds to the AGENCY to fund the Deployment of Quick Build Low-Stress Bicycle Facilities as more fully described in Annex I, hereto the “Supplement Project”). The estimated budget and payment milestones for the Supplement Project scope of work is attached as Annex II hereto.

MTC will reimburse AGENCY for its actual eligible costs incurred for completed Supplement Project milestones or deliverables described in Annex II hereto.

The Supplement Project work will commence this September 2024 and be completed no later than December 30, 2026.

The clauses selected below and attached as exhibits to the Master Funding Agreement shall apply to AGENCY’s performance of the applicable Supplement Project scope of work hereunder:

- Exhibit B-1, Additional Terms and Conditions (General), Paragraph A
- Exhibit B-1, Additional Terms and Conditions (General), Paragraph B
- Exhibit B-2, Additional Terms and Conditions (Federally Required Clauses)
- Exhibit B-3, Additional Terms and Conditions (State Required Clauses)
- Exhibit B-4, Additional Terms and Conditions (Prevailing Wage Rates, Apprenticeships, and Payroll Records, Non-Federally-Funded Agreements)
- Exhibit B-5, Additional Terms and Conditions (Prevailing Wage Rates, Apprenticeships, and Payroll Records, Federally-Funded Agreements)
- Exhibit B-6, Additional Terms and Conditions (Regional Toll Funds including RM1, RM2, RM3 and AB1171)
- Exhibit B-7, Additional Terms and Conditions (Regional Discretionary Federal Funds including STP and CMAQ)

The MTC Project Manager for the Supplement Project is Kara Oberg, (415-778-6719, koberg@bayareametro.gov). The AGENCY Project Manager for the Supplement Project is Torina Wilson, (707-543-3910, twilson1@srcity.org).

This Supplement Agreement is supplemental to the Master Funding Agreement; all terms and conditions of the Master Funding Agreement, as may be amended, remain unchanged hereby.

Capitalized terms used but not defined herein shall have the respective meanings assigned to them in the Master Funding Agreement.

**METROPOLITAN TRANSPORTATION
COMMISSION**

CITY OF SANTA ROSA

Andrew F, Fremier, Executive Director

Natalie Rogers, Mayor

Approved as per form:

Attest:

City Clerk

Annex I
Scope of Work
 Deployment of Quick Build Low-Stress Bicycle Facilities

This scope includes procurement of K71 bollards to help the City of Santa Rosa, AGENCY, complete planned quick-build bicycle projects. The AGENCY’s Bicycle and Pedestrian Master Plan, Local Road Safety Plan, Pavement Management Program, and Stony Point Corridor Study plan for a collective 11.79 miles of Class IV bicycle facilities to continue a complete and connected low-stress bicycle network that serves all ages and abilities. These facilities were chosen by the community through various public outreach events and are critical to completing our active transportation network.

This project scope includes completing the following three Class IV separated bikeways, which equate to approximately 5.61 miles of the 11.79 miles adopted as part of plans listed above:

- Third Street from Morgan Street to B Street. This segment is approximately 0.17 miles in length and would require approximately 72 bollards.
- Cleveland Avenue from Hopper Avenue to Guerneville Road. This segment is approximately 2.94 miles in length and would require approximately 646 bollards.
- West College Avenue from Dutton Avenue to Marlow Road. This segment is approximately 1.5 miles and would require approximately 308 bollards.
- Dutton Avenue from College Avenue to Jennings Avenue. This segment is approximately 1 mile and would require approximately 222 bollards.
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Project	Project Status 6/2024	Miles	Qty	Cost/Unit	Cost/Project
Third Street	Class IIB lanes are complete, bollards can be placed within a few months of receipt	0.17	75	148.15	\$11,111
Cleveland Ave	Project is at 30% design and City staff are working to finalize the next 6 months, construction may begin in summer 2025	2.94	650		\$96,298
W. College Ave	Project design will begin in late summer/early fall 2024 and	1.5	310		\$45,927

	work will be completed in summer 2025				
Dutton Ave	Project design will begin in late summer/early fall 2024 and work will be completed in summer 2025	1	225		\$33,334
Maintenance (5.5% total)			70		10370.5
			1330		\$197,040

Task 1: 35% Design and Installation Timeline Plan

Deliverable: AGENCY shall submit 35% Design Drawings to MTC with Timeline Plan to install 100% of bollards.

Task 2: Purchase Order

Deliverable: AGENCY shall submit the Purchase Order for the complete bollard purchase.

Task 3: 100% Design

Deliverable: AGENCY shall submit the final design for bollard installation for at least two of the four projects.

Task 4: ATWG Presentation

AGENCY can present on this project at MTC’s Active Transportation Working Group Meeting (ATWG). Presentation and Question & Answer period won’t exceed 30 minutes. The ATWG meetings are scheduled on the third Thursday of the month, every other month. The goal of this presentation will be summer 2025.

Task 5: Photos of Installation

Deliverable: AGENCY shall submit at least 1 photo for each of the completed Class IV separated bikeways. These photos may be used for MTC’s blog and social media.

Task 6: Project Overview Document and Presentation

Deliverable: AGENCY shall submit a Project Overview Document, outlining this project’s process, timeline, cost, materials used, and lessons learned. The document’s target audience is Bay Area jurisdictions who may be planning to complete a similar project.

Annex II
Project Schedule, Budget and Payment

FIRM-FIXED PAYMENT

Payment to AGENCY shall be due in the firm fixed amounts indicated below, upon acceptance by the MTC Project Manager of the following deliverables or milestones, described in detail in Attachment A:

#	Deliverable	Due Date:	Amount Due
1	35% Design and Installation Plan	12/31/2024	\$0
2	Purchase Order	12/31/2024	\$200,000
3	100% Design	12/31/2025	\$0
4	ATWG Presentation	12/31/2025	\$0
5	Photos of Installation	12/31/2026	\$0
6	Project Overview Document and Optional Presentation	12/31/2026	\$0
TOTAL			\$200,000

RECIPIENT shall submit an invoice identifying the project deliverable or milestone for which payment is sought no later than thirty (30) days after MTC's acceptance of such deliverable/milestone