



**Planning Commission  
Regular Meeting Minutes - Draft**

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Thursday, March 28, 2024

4:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Weeks called the meeting to order at 4:30 p.m.

**Present** 7 - Chair Karen Weeks, Vice Chair Vicki Duggan, Commissioner Charles Carter, Commissioner Patti Cisco, Commissioner Jeffrey Holton, Commissioner Julian Peterson, and Commissioner Terrence Sanders

**2. APPROVAL OF MINUTES**

2.1 February 22, 2024 - Draft Minutes

Approved as submitted.

**3. PUBLIC COMMENTS**

Chair Weeks opened and closed Public Comment at 4:32 p.m.

**4. COMMISSION BUSINESS**

**4.1 STATEMENT OF PURPOSE**

Chair Weeks read aloud the Statement of Purpose.

**4.2 COMMISSIONER REPORTS**

Chair Weeks reported on the Planning Commissioners Conference.

Board Member Sanders reported on the Planning Commission Conference and the Waterways Advisory Committee meeting.

**4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

**A motion was made by Commissioner Cisco, seconded by Commissioner Sanders, to nominate Commissioner Duggan as Vice Chair.**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Weeks, Vice Chair Duggan, Commissioner Carter, Commissioner Cisco, Commissioner Holton, Commissioner Peterson and Commissioner Sanders

## 5. DEPARTMENT REPORTS

Staff Liaison Jones reported.

## 6. STATEMENTS OF ABSTENTION BY COMMISSIONERS

None.

## 7. CONSENT ITEMS

None.

## 8. REPORT ITEMS

None.

## 9. PUBLIC HEARINGS

Chair Weeks reordered the agenda to have item 9.2 before item 9.1 and advised item 9.2 would be continued to a date certain of April 11, 2024.

### 9.1 PUBLIC HEARING - OAKMONT VILLAGE ASSOCIATION PLANNED DEVELOPMENT TEXT AMENDMENT TO MODIFY THE LANGUAGE OF THE EXISTING POLICY STATEMENT - REZ23-002

BACKGROUND: Oakmont Village Association (OVA) is requesting an amendment to the existing Policy Statement for Planned Development 63-001, which includes most properties in Oakmont. This project is exempt from the California Environmental Quality Act.

PRESENTED BY: Sheila Wolski, City Planner

Project Planner Wolski presented.

Staff responded to Commissioner inquiries.

Chair Weeks opened the Public Hearing at 5:08 p.m.

Margarette Newman spoke in support of the project.

Larry Burns spoke in support of the project.

Richard Hersh spoke in support of the project.

Iris Carroll spoke in support of the project.

Chair Weeks closed the Public Hearing at 5:10 p.m.

Commissioners provided comments and feedback.

**A motion was made by Commissioner Cisco, seconded by Vice Chair Duggan, to waive reading of the text and adopt:**

**RESOLUTION NO. PC-2024-004 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA RECOMMENDING TO THE CITY COUNCIL ADOPTION OF A TEXT AMENDMENT TO THE OAKMONT PLANNED DEVELOPMENT (PD63-001) POLICY STATEMENT INCLUDING ODIFICATIONS TO 1) UPDATED MAPS, 2) DEFAULT TO THE CITY'S ZONING CODE FOR LAND USE PERMITTING REQUIREMENTS CONSISTENT WITH THE GENERAL PLAN LAND USE DESIGNATION, AND 3) ESTABLISH COMPATIBLE USES WITH THE PARKS AND RECREATION LAND USE DESIGNATION – FILE NUMBER REZ23-002.**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Weeks, Vice Chair Duggan, Commissioner Carter, Commissioner Cisco, Commissioner Holton, Commissioner Peterson and Commissioner Sanders

**9.2\*** REQUEST TO CONTINUE THE ITEM TO A DATE CERTAIN OF APRIL 11, 2024.

PUBLIC HEARING - CONDITIONAL USE PERMIT FOR A NEW TELECOMMUNICATION TOWER - AT 2715 GIFFEN AVENUE - FILE NO. CUP23-004

BACKGROUND: The applicant is requesting approval of a Conditional Use Permit for the construction of an 80-foot-tall telecommunication tower with ground equipment and fencing. The project is exempt from the California Environmental Quality Act (CEQA).

PRESENTED BY: Suzanne Hartman, City Planner

Chair Weeks opened Public Comment at 4:41 p.m.

Jennifer Laporta spoke in opposition with item 9.2.

Sydney Cox spoke in opposition with item 9.2.

Kim Kelly spoke in opposition with item 9.2.

Chair Weeks closed Public Comment at 4:50 p.m.

**A motion was made by Commissioner Sanders, seconded by Commissioner Holton, to continue the item to a date certain of April 11, 2024.**

**The motion carried by the following vote:**

**Yes:** 7 - Chair Weeks, Vice Chair Duggan, Commissioner Carter, Commissioner Cisco, Commissioner Holton, Commissioner Peterson and Commissioner Sanders

## **10. ADJOURNMENT**

Chair Weeks adjourned the meeting at 5:14 p.m.

Approved on:

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Krystal Camp, Recording Secretary