



City of Santa Rosa

Finley Center
2060 W. College Avenue
Cypress Room

Board of Community Services Regular Meeting Minutes - Final

Wednesday, May 24, 2023

4:00 PM

1. CALL TO ORDER

The meeting was called to order at 4:09 pm by Chair Pitts

Present: 6 - Chair Logan Pitts, Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

Absent: 1 - Board Member Madonna Cruz

2. ROLL CALL

Also present: Deputy Director, Parks - Jen Santos and Deputy Director, Recreation - Jeff Tibbets

Present: 6 - Chair Logan Pitts, Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

Absent: 1 - Board Member Madonna Cruz

3. PUBLIC COMMENTS ON NON-AGENDA MATTERS

There were no public comments

4. APPROVAL OF MINUTES

Minutes for April 26, 2023 meeting were approved as submitted

4.1 Regular Meeting Minutes: April, 26, 2023

Attachments: [Regular Meeting Minutes - April 26, 2023 - draft](#)
[Regular meeting Minutes - April 26, 2023 - final](#)

approved as submitted

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Parks Deputy Director Santos highlighted the following:

Upcoming Highlights:

- **June 12:** Howarth Park operations open Sunday-Thursday and Saturday.

Closed on Friday's <https://www.srcity.org/1271/Howarth-Park>

Accomplishment Highlights:

- **May 20: 11a-3pm** Kids to Parks Day at Howarth Park, a nationwide day of outdoor exploration and play, organized by the National Parks Trust.

<https://www.srcity.org/calendar.aspx?EID=640>

Thank you to our vendors: Santa Rosa Water, Santa Rosa Creek Stewardship, REI, and National Academy of Athletics. There were approx. 500 participants.

5.1 UPCOMING EVENTS AND REPORTS ON ACCOMPLISHED EVENTS

Attachments: [UPCOMING AND ACCOMPLISHED EVENTS - May 24, 2023](#)

6. DIRECTOR UPDATES

Parks Deputy Director Santos provided the following updates:

- Slide to discuss a development project on Hearn Ave., and to address the Departments involved in the development.
- Luther Burbank Home and Gardens is looking for Volunteers for onsite.
- Prince Gateway Park "Sprayground" opening Saturday, May 27, 2023, and will remain open until the end of Summer from 11am - 7pm.
- Recognition of Employee Service:
35yr - Rob Beal, Rec. Supervisor
20yr - Ryan Shephard, Rec. Coordinator
15years - Jason Parrish, ASO
- Brandon Hamann has been selected to replace retiring Aquatics Supervisor, Don Hicks
- City Council recognized Parks Maintenance via a Public Works recognition Proclamation

7. CHAIR/BOARD MEMBERS' REPORTS

Chair Pitts - Visited Fir Ridge Park. Attended an event in Courthouse Square hosted by Art in Public Places.

Member Boccaleoni - No parks visited

Member Castillo - Visited Pioneer Park.

Member Lopez - Visited Bennett Valley Golf Course

Member Spence - Visited Bennett Valley Golf Course, and Nagasawa Park

Member Quandt - Visited Youth Community Park, and mini-train. Attended the City Council meeting to witness Proclamation. Volunteered with Clean Santa

Rosa.

8. SCHEDULED ITEMS

8.1 RURAL CEMETERY VOLUNTEER PROGRAM

Deputy Director of Recreation, Jeff Tibbetts, will introduced the Rural Cemetery Preservation Committee overview of the Volunteer Program at the Rural Cemetery.

Recommended Action: Information

Attachments: [Santa Rosa Rural Cemetery Presentation](#)

Item 8.2 presented in advance of Item 8.1

BOCS discussion and questions ensued

Public Comment: No public comment. Two Rural Cemetery Volunteers: Nancy Godfrey and Kit Conover added additional information to the information that was presented in character by Rural Cemetery Preservation Committee Member Bill Montgomery to encourage volunteerism.

8.2 BOARD OF COMMUNITY SERVICES (BOCS) ORDINANCE UPDATE

Assistant Parks Planner, Emily Ander, will present the BOCS Ordinance recommended updates to ordinances and bylaws associated with governance of the BOCS.

Recommendation: Information & Feedback

Attachments: [Board of Community Services \(BOCS\) Ordinance Update Presentation](#)

Item 8.2 presented in advance of Item 8.1

BOCS discussion and questions ensued

MEETING START TIME:

Motion to change meeting start time to 5:00pm: Board Member
Boccaleoni

Second: Vice Chair Castillo

Aye's: 6 Nay's: 0

Public Comment: none

ADD A YOUTH MEMBER TO THE BOARD:

Motion to add a youth member: Board Member Lopez

Second: Board Member Spence

Aye's: 6 Nay's: 0

Public Comment: none

TYPE OF ADVISORY BODY:

Motion to change advisory type from Board to Commission: Board
Member: Boccaleoni

Second: Board Member Lopez

Aye's: 2 Nay's: 4

Public Comment: none

NAME OF ADVISORY BODY: (item was not agendized for a vote)

Motion to change name to the Parks and Recreation Board: Board
Member: Lopez

Second: Board Member Quandt

Aye's: 6 Nay's: 0

Public Comment: none

9. COMMITTEE REPORTS

9.1 MAYOR'S LUNCH FOR COMMITTEE/BOARD CHAIRS

Recommended Action: Information.

No lunch was held

9.2 SANTA ROSA WATERWAYS ADVISORY COMMITTEE

Recommended Action: Information

No meeting was held

10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

No written or electronic communications were received

11. FUTURE AGENDA ITEMS

Discuss future BOCS meeting start time in Aug/Sept to see how new time is working

Discuss background/history of Youth Community Park and development

Discuss specific detail/criteria of adding a Youth Member to the Board

Revisit the progress of Fremont Park

12. ADJOURNMENT

Chair Pitts adjourned the meeting at 5:41 PM

The next regularly scheduled meeting will be on June 28, 2023, at 5:00pm.

Approved: June 28, 2023

/s/ Shelley McClure
Recording Secretary

