



**City Council  
Regular Meeting Minutes - Draft**

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Tuesday, October 10, 2023

3:00 PM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor N. Rogers called the meeting to order at 3:00 p.m.

**Present:** 7 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, Council Member Chris Rogers, and Council Member Mark Stapp

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

No public comments were made.

Mayor N. Rogers recessed the meeting to closed session at 3:01 p.m. to discuss Item 2.1 as listed on the agenda.

**2.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)**

Name of Case: Constance Brown v. City of Santa Rosa  
Sonoma County Superior Court Case No. SCV-270785

**This item was received and filed.**

**Mayor N. Rogers adjourned closed session at 3:22 p.m. and reconvened the meeting to open session at 4:00 p.m.**

**3. STUDY SESSION - NONE.**

**4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**Present:** 6 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, and Council Member Mark Stapp

**Absent:** 1 - Council Member Chris Rogers

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

Jessica Mullan, Assistant City Attorney, reported that Council met in closed session and approved a settlement of \$100,000 and authorized the City Attorney to sign the agreement.

No public comments were made.

## 6. PROCLAMATIONS/PRESENTATIONS

### 6.1 PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH

Mayor N. Rogers read and presented the proclamation to Madeleine Kegan O'Connell, Chief Executive Officer of Sonoma County YWCA.

Council Member C. Rogers joined the meeting at 4:04 p.m.

Madeleine Keegan O'Connell thanked the Council for honoring Domestic Violence Awareness Month and provided information on the work the YWCA does for the County.

#### PUBLIC COMMENT:

Gregory Fearon spoke in support of the YWCA and also recognized the efforts of The Living Room organization as it supports women fleeing violence.

**Present:** 7 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, Council Member Chris Rogers, and Council Member Mark Stapp

## 7. STAFF BRIEFINGS

### 7.1 DOWN PAYMENT ASSISTANCE LOAN PROGRAM

Housing and Community Services will give a brief update on the Down Payment Assistance Loan Program (DPAL). No action will be taken except for possible direction to staff.

Megan Basinger, Director of Housing and Community Services and Nicole Del Fiorentino, Housing and Community Services Manager, provided a brief report on the Down Payment Assistance Loan Program and answered questions from Council.

#### PUBLIC COMMENT:

Duane De Witt spoke in support of the program and asked for thoughtful oversight and additional considerations.

Gregory Fearon spoke in support of the program.

## 7.2 VIOLENCE PREVENTION PARTNERSHIP UPDATE

Violence Prevention Partnership staff will provide a brief overview of the new 2023-2028 Strategic Plan. No action will be taken except for possible direction to staff.

Danielle Garduno, Program Manager, presented a brief report on the Violence Prevention Partnership (VPP) Strategic Plan and answered questions from Council.

### PUBLIC COMMENTS:

Duane De Witt spoke on the item, requested more attention towards graffiti removal in Roseland and West 9th Street, provided suggestions on improvements to address graffiti abatement by incorporating youth and veteran volunteers, and workforce development as a tool in the strategic plan.

Erika Klohe, Buckelew Foundation, spoke in support of the VPP strategic plan. Additional comment provided on speaker card: It is very important to support families in our community. VPP strategic plan supports prevention and is comprehensive.

Madonna Feather Cruz spoke in support of the VPP strategic plan and provided suggestions for improvement related to living in poverty considerations.

Kevin Anderson, Program Director at Chops Teen Club, spoke in support of the VPP strategic plan and in appreciation of the VPP.

Ernesto Olivares spoke in support of the VPP strategic plan and the work that has been put in over time on addressing youth and gang violence.

**7.3 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

Lon Peterson, Chief Communications and Intergovernmental Relations Officer, provided a brief report on recent and upcoming engagement events.

**PUBLIC COMMENT:**

Duane De Witt spoke on the item and provided suggestion to expand the reach of the community engagement by holding meetings without an agenda prepared.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

City Manager had no report.

**8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on settlements over \$50,000 through September 2023 as well as provide a summary of pending litigation against the City.

Jessica Mullan, Assistant City Attorney, noted the earlier report out on settlement approved on Item 2.1 and that the September report is attached in the agenda packet.

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

No statements of abstention were made.

**10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member C. Rogers provided a brief report on recent events.

Council Member Alvarez reported on recent events attended.

Council Member Okrepkie provided a brief report.

Vice Mayor MacDonald provided a report on recent events and

meetings attended.

Council Member Fleming reported on an upcoming Bay Area Housing Finance Authority meeting.

Mayor N. Rogers provided a report on events attended and upcoming events.

## **10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

### **10.1.1 Council Subcommittee Reports**

Council Member C. Rogers provided a report on the Climate Action Subcommittee.

### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Council Member C. Rogers provided a brief report.

### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

### **10.1.4 Association of Bay Area Governments (ABAG)**

### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

Council Member Stapp provided a brief report.

### **10.1.6 Sonoma Clean Power Authority (SCPA)**

Council Member C. Rogers provided a brief report.

### **10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

### **10.1.8 Groundwater Sustainability Agency (GSA)**

### **10.1.9 Sonoma County Continuum of Care (CoC)**

Mayor N. Rogers provided a brief report.

### **10.1.10 Renewal Enterprise District (RED)**

### 10.1.11 Public Safety Subcommittee

### 10.1.12 Other

#### PUBLIC COMMENT:

Gregory Fearon spoke in support of all of the reports made at the meeting, specifically the housing bond report out provided by Council Member Fleming.

## 11. APPROVAL OF MINUTES

11.1 September 26, 2023, Regular Meeting Minutes.

No public comments were made.

**Approved as submitted.**

## 12. CONSENT ITEMS

Alan Alton, Director of Finance, answered questions related to Item 12.5.

Maraskeshia Smith, City Manager, answered questions related to Item 12.1.

#### PUBLIC COMMENT:

Duane De Witt spoke on Item 12.1.

Gregory Fearon spoke on Item 12.1.

### Approval of the Consent Agenda

**A motion was made by Vice Mayor MacDonald, seconded by Council Member Rogers, to waive reading of the text and adopt Consent Items 12.1 through 12.7. The motion carried by the following vote:**

**Yes:** 7 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, Council Member Chris Rogers, and Council Member Mark Stapp

12.1 RESOLUTION - AMENDMENT TO THE CITY CLASSIFICATION AND SALARY PLAN CREATING THE CLASSIFICATION OF COMMUNITY

**ENGAGEMENT MANAGER AND RECLASSIFICATION OF THE VACANT DEPUTY DIRECTOR - COMMUNITY ENGAGEMENT POSITION TO COMMUNITY ENGAGEMENT MANAGER**

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution: 1) amend the City Classification and Salary Plan to create the classification of Community Engagement Manager with a salary range of \$111,603 - \$142,926 annually, in Unit 18 - Miscellaneous Mid-Management; and 2) authorize the reclassification of the vacant Deputy Director - Community Engagement position to Community Engagement Manager.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-172 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO CREATE THE CLASSIFICATION OF COMMUNITY ENGAGEMENT MANAGER AND RECLASSIFYING THE VACANT DEPUTY DIRECTOR - COMMUNITY ENGAGEMENT POSITION TO COMMUNITY ENGAGEMENT MANAGER**

**12.2 RESOLUTION - AMENDMENT TO THE CITY CLASSIFICATION AND SALARY PLAN MODIFYING THE SALARY RANGE OF THE DIVERSITY, EQUITY, INCLUSION, AND EEO OFFICER**

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, amend the City Classification and Salary Plan to modify the Diversity, Equity, Inclusion, and EEO Officer salary range to \$111,603 - \$142,926 annually.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-173 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO MODIFY THE SALARY RANGE OF THE DIVERSTIY, EQUITY, INCLUSION AND EEO OFFICER**

**12.3 RESOLUTION - AMENDMENT TO THE CITY CLASSIFICATION AND SALARY PLAN CREATING THE CLASSIFICATION OF WATER QUALITY SYSTEMS SUPERVISOR AND RECLASSIFICATION OF THE VACANT WATER QUALITY SUPERVISOR POSITION TO WATER QUALITY SYSTEMS SUPERVISOR**

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution: 1) amend the City Classification and Salary Plan to create the classification of Water Quality Systems Supervisor with a salary range of \$93,984 to \$111,940 annually, in Unit 18 - Miscellaneous Mid-Management; and 2) authorize the reclassification of the vacant Water Quality Supervisor position to Water Quality Systems Supervisor.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-174 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO CREATE THE CLASSIFICATION OF WATER QUALITY SYSTEMS SUPERVISOR AND RECLASSIFYING THE VACANT WATER QUALITY SUPERVISOR POSITION TO WATER QUALITY SYSTEMS SUPERVISOR**

**12.4 RESOLUTION - APPROVAL AND ADOPTION OF THE CITY'S SALARY PLAN AND SCHEDULE**

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, approve and adopt the City's Salary Plan and Schedule.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-175 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AND ADOPTING THE CITY OF SANTA ROSA'S SALARY PLAN AND SCHEDULE**

**12.5 RESOLUTION - FREEZE AND CORRECTION OF MISSIONSQUARE "OPT-IN" PLANS, AUTHORIZATION TO DEVELOP AND IMPLEMENT REPLACEMENT PLANS, AND DESIGNATION OF FIDUCIARY**

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution: 1) authorize the freeze and correction of the two MissionSquare "opt-in" plans that are described below (Plans); 2) authorize the City Manager, the Chief Financial Officer, and the Human Resource Director to negotiate, develop, and implement one or more retirement plans to replace the Plans, once frozen; and 3) designate the Chief Financial Officer, or its designee as the individual with day-to-day fiduciary responsibility for the proper and prudent investment and administration of all City retirement plans.



**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-176 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING FREEZE AND CORRECTION OF MISSIONSQUARE "OPT-IN" PLANS, AUTHORIZATION TO DEVELOP AND IMPLEMENT REPLACEMENT PLANS, AND DESIGNATION OF FIDUCIARY**

**12.6 RESOLUTION - WAIVER OF COMPETITIVE BIDDING AND APPROVAL OF SOLE SOURCE BLANKET PURCHASE ORDER WITH YARBROUGH BROS. TOWING, INC. FOR VEHICLE IMPOUND SERVICES**

RECOMMENDATION: It is recommended by the Police and Finance Departments that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3-08.100(D) of the Santa Rosa City Code; and 2) approve issuance of a sole source Blanket Purchase Order, for a two-year term with three (3) one year renewal options to Yarbrough Bros. Towing, Inc., Santa Rosa, California, for vehicle impound services, in the total amount not to exceed \$500,000.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-177 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA WAIVING COMPETITIVE BIDDING AND APPROVING A SOLE SOURCE BLANKET PURCHASE ORDER WITH YARBROUGH BROS. TOWING, INC. FOR VEHICLE IMPOUND SERVICES**

**12.7 RESOLUTION - ACCEPTANCE AND APPROPRIATION OF GRANT FUNDS FROM BOARD OF STATE AND COMMUNITY CORRECTIONS FOR THE ORGANIZED RETAIL THEFT PREVENTION GRANT PROGRAM**

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) accept a grant award from the Board of State and Community Corrections for the Organized Retail Theft Prevention Grant Program in the amount of \$560,653; 2) authorize the City Manager, or designee, to execute all related documents required for receiving such funds; and 3) appropriate \$560,653 of grant funds to a project key to be established by the Chief Financial Officer.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-178 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ACCEPTING GRANT FUNDING FROM THE BOARD OF STATE AND COMMUNITY CORRECTIONS - ORGANIZED RETAIL THEFT PREVENTION GRANT PROGRAM IN THE AMOUNT OF \$560,653; AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO EXECUTE REQUIRED DOCUMENTS; AND AUTHORIZE THE CHIEF FINANCIAL OFFICER TO ESTABLISH A PROJECT KEY**

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

All public comments on Non-Agenda matters were heard under Item 17.

**14. REPORT ITEMS - NONE.**

**15. PUBLIC HEARINGS - NONE.**

**16. WRITTEN COMMUNICATIONS**

**16.1 STATE LEGISLATIVE UPDATE:**

- Support for AB 531 (Irwin) -- The Behavioral Health Infrastructure Bond Act of 2024. Provided for information.

No public comments were made.

**This item was received and filed.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Peter Allan, President of Wild Oak Homeowners Association, spoke on the need to have notice of violation issued without further delay for utility meters at 805 White Oak Dr.

Michelle Escobar-McCrarry spoke in support of the upcoming Tobacco Retail License Ordinance and provided 300 letters of support.

Jim Ahlsten, Wild Oak Homeowners Association, spoke on a determination recently made by the City related to a property at Wild Oak. Additional comment provided on speaker card: Impartial enforcement of city code.

Drew Gorayeb spoke on a determination recently made by the City related to a property at Wild Oak. Additional comment provided on speaker card: Balance and fairness in the Building Department.

Duane De Witt spoke on the 30 year old Southwest Area plan and the Roseland Redevelopment Plan.

Victoria Yanez provided a comment on speaker card but not present during public comment: Please change policy for SRPD to tow/impound vehicles for late registration or no registration because of the onerous process of retrieving the vehicles and review process.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

Mayor N. Rogers adjourned the meeting at 5:42 p.m. The next regular meeting will be held on October 24, 2023, at time set by the Mayor.

**20. UPCOMING MEETINGS**

**20.1 UPCOMING MEETINGS LIST**

**This item was received and filed.**

**Approved on:**

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**Dina Manis**  
**City Clerk**