



**Design Review and Preservation Board  
Regular Meeting Minutes - Draft**

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Thursday, June 5, 2025

4:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Jones-Carter called the meeting to order at 4:31 p.m.

**Rollcall**

**Present** 6 - Chair Melanie Jones-Carter, Board Member Ingrid Anderson,  
Board Member Sher Ennis, Board Member Drew Fagent, Board  
Member Adam Sharron, and Board Member Drew Weigl

**Absent** 1 - Board Member Mike Schwartz

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. APPROVAL OF MINUTES**

Draft Minutes - May 15, 2025.

Approved as submitted.

Chair Jones-Carter opened and closed public comment.

**4. PUBLIC COMMENTS**

Chair Jones-Carter opened public comment.

Janice Karrman spoke against a Rincon Valley development project.

DeWayne Dewitt spoke regarding federal regulations and  
preserving Roseland's heritage.

Chair Jones-Carter closed public comment.

**5. BOARD BUSINESS**

**5.1 STATEMENT OF PURPOSE**

Chair Jones-Carter read aloud the Statement of Purpose.

## 5.2 BOARD MEMBER REPORTS

None.

## 5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

VC Election

Chair Jones-Carter called for a Vice-Chair Election.

Select Waterways Advisory Committee Representative

Staff Murray gave an explanation of the Waterways Advisory Committee.

Vice-Chair Sharron reported on his time with the Waterways Advisory Committee.

Chair Jones-Carter appointed no one.

**A motion was made by Board Member Weigl, seconded by Board Member Ennis, to appoint Board Member Sharron as Vice Chair.**

**Yes:** 6 - Chair Jones-Carter, Board Member Anderson, Board Member Ennis, Board Member Fagent, Board Member Sharron and Board Member Weigl

**Absent:** 1 - Board Member Schwartz

## 6. DEPARTMENT REPORTS

Staff Murray reported.

Chair Jones-Carter thanked Staff Murray for her service.

Chair Jones-Carter opened public comment.

Janice Karrman thanked Staff Murray for her service.

DeWayne Dewitt congratulated Staff Murray on her retirement.

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Chair Jones-Carter closed public comment.

**7. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**8. CONSENT ITEM(S)**

None.

**9. SCHEDULED ITEM(S)**

- 9.1** CONCEPT DESIGN REVIEW - TENNIS AND PICKLEBALL COURT RENOVATION PROJECT AT GALVIN AND HOWARTH COMMUNITY PARKS; FILE NOS. PLN25-0085, PLN25-0086

BACKGROUND: The applicant proposes renovations to rebuild and resurface tennis courts and convert a select number to pickleball courts at each park site. This item is exempt from the California Environmental Quality Act (CEQA).

RECOMMENDATION: Provide comments, suggestions, and recommendations related to the design of the Project.

Presented By: Nathan Junge, Assistant Parks Planner.

Scott Wilkinson, Parks Planner, and Nathan Junge, Assistant Parks Planner, presented.

Staff Wilkinson and Staff Junge responded to Board Member inquiries.

Chair Jones-Carter opened public comment.

Janice Karrman provided comments.

Chair Jones-Carter closed public comment.

- 9.2** CONCEPT DESIGN REVIEW - FIRE STATION AND LIBRARY

PROPOSED AT 976, 980 AND 1004 HEARN AVENUE, ASSESSOR'S  
PARCEL NUMBERS 043-191-018, -019 AND 020

BACKGROUND: Staff is seeking comments and direction for the Heart Community Hub, which involves the construction of a new fire station and library. This item is exempt from the California Environmental Quality Act (CEQA).

RECOMMENDATION: Provide comments, suggestions, and recommendations related to the design of the Project.

Presented By: Lisa Welsh, Associate Civil Engineer.

Board Member Fagent announced his recusal and departed Council Chambers at 5:21 p.m.

Lisa Welsh, Supervising Engineer; George Dykes; Alan Kawasaki; and Abe Jayson presented.

Staff responded to Board Member inquiries.

Board Members provided comments and feedback.

Chair Jones-Carter opened public comment.

DeWayne DeWitt spoke on potential changes to the project.

Chair Jones-Carter closed public comment.

## 10. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 6:18 p.m.